

Carolina Health Centers



Meeting Minutes by:

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Board of Directors Meeting

Date: April 23, 2018

Attending Chair: Greg Bullard

Board of Directors:			Staff		
Name:	Present	Absent	Name:	Present	Absent
Andrews, Nathan		X			
Banks, Abby	X		Rachel Davis	X	
Britt, John	X		Miriam Ferguson	X	
Bullard, Greg, Chairperson	X		Paul Grogan	X	
Ferguson, Gail	X		Brooke Holloway	X	
Kapetanakos, Kim	X		Coursey Lindsey	X	
Luna, Mario			Dom Mellette	X	
Natvig, Deb	X		Locke Simons	X	
O'Neal, Malcolm			Sue Veer	X	
Ridgely, Walter	X		Guests:		
Stackhouse, Mary	X				
Wright, Edward Earl	X				

<u>Agenda Item</u>		<u>Discussion</u>	<u>Decision/Action</u>
Call to Order	Greg Bullard	Called the meeting to order at 6:05.	
Invocation	John Britt	Dr. Simons offered the invocation at Mr. Bullard's request.	
Board Brief	Sue Veer	Ms. Veer provided a brief overview of the Federal Tort Claims Act (FTCA) which provides the health center liability protection in lieu of malpractice insurance. A summary taken off of the HRSA website was distributed and will be retained with the official copy of the minutes.	
Attendance	Sue Veer	Ms. Veer affirmed that a quorum was present.	
Approval of Board Minutes			The minutes of the March meeting were unanimously approved on a motion by Britt/Ridgely.
Management Team Reports	Organizational Performance	Paul Grogan presented the organizational performance report for the month of March	

		2018, including utilization statistics and financial reports. CHC experienced a slight loss (\$60,015) for the month of March, which was off budget by \$306,794; however, YTD the operating gain is \$703,296 and the organization remains on track for a positive bottom line at the end of the fiscal year. It was noted that the number of prescriptions filled at the Village RX equaled those filled at the NW RX for the first time. The reports presented will be retained with the official copy of the minutes.	
	Monthly Chief Medical Officer Report – Dr. Locke Simons	<p>Dr. Simons presented the monthly summary of productivity, quality, and provider compliance measures.</p> <p>Dr. Simons attested to the credentials of Worthlyn White, PNP who is a contracted to work as a locum tenens provider at HomeTown Pediatrics and requested that the board grant full privileges within the scope of her license.</p> <p>Dr. Simons’ slides will be retained with the official copy of the minutes.</p>	The request for privileges was approved unanimously on a motion by Ridgely/Natvig.
	Quarterly Operations Report – Miriam Ferguson	<p>Miriam Ferguson provided a summary of projects and activities within her division including operations, information technology, and facilities. Miriam introduced the formation of an interdisciplinary care coordination team, as well as the steps that have been taken to implement the AIMS grant.</p> <p>Miriam’s slides will be retained with the official copy of the minutes.</p>	
	Monthly President’s Report – Sue Veer	<p>Sue Veer distributed her written report which she summarized using slides and emphasizing the following areas:</p> <p>Advocacy and Health Policy:</p> <ul style="list-style-type: none"> - 340B continued to be under intense congressional scrutiny - \$5 million allocation for health centers remains in state budget - State nurse practitioner bill is poised to become law and will have a favorable impact on CHC. <p>Sue’s written report and slides will be retained with the official copy of the minutes.</p>	
Committee Reports	Executive Committee	The committee has not met and therefore has no report; however, Ms. Veer reported	Staff to initiate recruitment efforts for a

		that consistent with the Bylaws and in consultation with the chair, a letter was sent to Ms. Geneva Harris relieving her of responsibility as a board member due to three absences within the rolling 12 months.	board member – preferable from Saluda Family Practice or Ridge Spring Family Practice - to fill this vacancy.
	Finance Committee – Walter Ridgely	No report	
	Development Committee – Malcolm O’Neal	No report	
	Strategic Planning Committee – Deborah Natvig	Deb Natvig provided a summary the April meeting of the Strategic Planning Committee, noting that the committee receives a thorough report from staff and that the organization is making excellent progress on its’ strategic goals and objectives.	
Discussion Action Items			
Standing Agenda Items	Grassroots Advocacy Report	Included in President’s Report.	
Old Business		None raised.	
New Business		None raised.	
Next Meeting		Greg Bullard asked that Sue send out three perspective dates to accommodate the need to change the May date because of Memorial Day holiday.	
Adjournment			The meeting was adjourned at 7:50 on a motion by Britt/Wright.
Board Chairman Greg Bullard	Electronic Signature		