

# Carolina Health Centers



Meeting Minutes by:

Alyson Waters

Phone: 864-388-0301

Fax: 864-388-0648

E-mail:

awaters@carolinahealthcenters.org

## Board of Directors Meeting

Date: April 22, 2019


Attending Chair: Greg Bullard

<b>Board of Directors:</b>			<b>Staff</b>		
Name:	Present	Absent	Name:	Present	Absent
Andrews, Nathan		A	Sue Veer	X	
Banks, Abby	X		Rachel Davis		A
Britt, John		A	Miriam Ferguson	X	
Bullard, Greg, Chairperson	X		Paul Grogan	X	
Ferguson, Gail	X		Brooke Holloway	X	
Stackhouse, Mary		A	Alyson Waters	X	
Kapetanakos, Kim	X		Dom Mellette	X	
Luna, Mario	X		Locke Simons	X	
Natvig, Deb		A			
O'Neal, Malcolm		A	<b>Guests:</b>		
Ridgely, Walter		A			
Wright, Edward Earl	X				

<u>Agenda Item</u>		<u>Discussion</u>	<u>Decision/Action</u>
Call to Order	Greg Bullard	Mr. Bullard called the meeting to order at 6:04 P.M.	
Invocation	Greg Bullard	Mr. Bullard offered the invocation and blessing.	
Attendance	Alyson Waters	Quorum was confirmed.	
Approval of Board Minutes		The March 25, 2019 minutes were presented for approval.	March minutes were unanimously approved on a motion by Mario Luna/Gail Ferguson.

### Leadership Team Reports:

Organizational Performance (Quarterly)	Paul Grogan	<p>Paul gave a brief overview of statics, CHC's medical encounters, Profit &amp; Loss Statement for the Fiscal Year 2019, Operating Cash on Hand and FY 19 Financial Improvement Plan. (See Attached Reports)</p> <p>We had a net income of \$92,000 compared to a budgeted \$400,000. \$180,000 of the difference was for the Select Health, Annual</p>	
--	-------------	--	--

 <p>Resolution Agreement.pdf</p>		<p>Quality payment, which we anticipated.</p> <p>Cash has improved and may be near 1.7 million next month.; however, Paul cautioned the Board to be prepared for the drop in cash that will result from the 3 pay-period in May and the seasonal drop in utilization over the summer months. Paul also noted that revenue may be impacted by the expected loss of productivity resulting from the EHR conversion over the summer.</p> <ul style="list-style-type: none"> <li>Paul presented a cost overview on the OCHIN Epic System Conversion. (see attached) This expense was previously approved by the Board.</li> </ul> <p>Paul also confirmed the attached Board Resolution was approved by all Board members via an email vote. This resolution gives CHC Management the authority to execute loan documents related to the OCHIN implementation expenditures.</p> <p>PIP Update – Paul reviewed the actions taken thus far, noting that the savings from these action will be realized incrementally over the coming months.</p>	
<p>Quality Measures <b>(Monthly)</b></p>	<p>Locke Simons</p>	<p>Dr. Simons presented the board with an update on recruitment/staffing, Quality/Population Health</p> <p>Both Dr. Grate and Dr. Berbin have decided to stay part-time verses resigning. *Dr. Goldstein will be retiring in July of 2019.</p> <p>We were also given updates on HEDIS Chart chases, Quality Measures, Peer Reviews and Risk Management (Annual Risk Report). Dr. Simon’s slides will be retain for your review on the portal.</p>	
<p>Operation Report <b>(Quarterly)</b></p>	<p>Miriam Ferguson</p>	<p>Miriam presented the Operations Report with an overview of the I.T. department - mostly covering our Epic System conversion kick-off and how it affects more than just the I.T. department. Also informing that all FAX Machines will be removed from all CHC sites and replaced with Internal scanning.</p>	
<p>Department of</p>	<p>Dom Mellette</p>	<p>Dominic gave a brief update of all things</p>	

Pharmacy <b>(Quarterly)</b>		Pharmacy. First announcing that the Index Journal named Carolina Health Centers “Best Pharmacy”. <ul style="list-style-type: none"> <li>• CVS/Caremark Contract overview</li> <li>• MTM Efforts (Closing Gaps)</li> <li>• Curant Home Delivery</li> <li>• Atria Audit Team- HRSA Statue- maximize third party revenue, capturing rates up to 38.4%</li> </ul>	
President’s Report <b>(Monthly)</b>	Sue Veer	<p>Sue Veer updated the Board on the focus of the Hill visits during the recent NACHC Policy and Issues Forum, thanking board member Abby banks for her participation on the Hill.</p> <p>Sue discussed the focus on five stable years of funding for Community Health Centers, noting that there continues to be bipartisan support and in fact, the House of representatives has recommended additional supplemental funding of \$50 million for the program.</p> <p>Sue’s report included updates on 340B Pricing Program, overview on Federal and state advocacy initiatives, CHC Staff &amp; Leadership Development, Strategic &amp; Operational Updates, Affiliate &amp; Partnership Updates and Consulting Activities.</p> <p>A copy of Ms. Veer’s report and slides will be retained with the official copy of these minutes and available on the portal for Board review.</p>	
	For Distribution Only	<ul style="list-style-type: none"> <li>• Monthly RX Dashboard</li> <li>• Behavioral Health Report-Provided by Beckman Center for Mental Health</li> </ul>	
<b>Committee Reports:</b>			
	Executive Committee	No Report.	
	Development Committee – Malcolm O’Neal	<p>No Report.</p> <ul style="list-style-type: none"> <li>• Distribution of minutes and presentation of final draft of Board Development Plan</li> </ul>	The Board Development Plan recommended by the Committee was unanimously approved and adopted on a motion by Luna/Wright.
	Finance Committee	No Report.	
	Strategic Planning Committee –	No Report.	

	Deborah Natvig		
<b>Discussion Action Items:</b>			
Standing Agenda Items	Grassroots Advocacy Report	Included in PR.	
	Policy Review and Recommended Revisions	Leave and FMLA- Cap on extended leave	The motion made by Mario Luna/Gail Ferguson and approved by unanimous vote by the board.
	Dr. Locke Simons	Based on attestation of their fulfilling all credentialing requirements, Dr. Simon's requested the board grant full privileges for contract year 2019-20 within the scope of practice for each of the 48 Providers listed on the attached Medical Staff Roster.	The motion made by Earl Wright/Mario Luna and approved by unanimous vote by the board.
Old Business	Staff notification of Employee Benefit Plan changes	Previously Board approved changes were announced to the staff with a copy of the announcement sent to the Board of Directors. The Personnel Coordinator will be making site visits for enrollment in employee choice STD Plan.	
New Business	HRSA Integrated Behavioral Health Services Grant (Board Action Required)	Seeking board approval on the HRSA Integrated Behavioral Health Services Grant. \$544 Million SUD/BH expansion <ul style="list-style-type: none"> <li>• NON-Competitive</li> <li>• -\$145,000</li> </ul> Due May 13, 2019 Sue Veer provided a brief overview of plans to use the funding for improved coordination and integration of current behavioral health and substance abuse related projects.	On a motion made by Mario Luna/Gail Ferguson and approved by unanimous vote by the board.
Next Meeting		The next regular meeting of the Board of Directors for Carolina Health Centers will be held at The Inn on the Square on Monday, May 20, 2019.	
Adjournment			The board unanimously voted to adjourn on a motion by
Board Chairman Greg Bullard	Electronic Signature		