

Carolina Health Centers



Meeting Minutes by:

Alyson Waters

Phone: 864-388-0301

Fax: 864-388-0648

E-mail:

awaters@carolinahealthcenters.org

Board of Directors Meeting

Date: March 22, 2021

Attending Chair: Abby Banks

Board of Directors:			Staff		
Name:	Present	Absent	Name:	Present	Absent
Banks, Abby – Chairperson	X		Veer, Sue	X	
Andrews, Nathan – Vice Chair	X		Simons, Locke	X	
Britt, John	X		Ferguson, Miriam	X	
Bullard, Greg,	X		Grogan, Paul	X	
Ferguson, Gail	X		Holloway, Brooke	X	
Wright, Edward Earl		A	Davis, Rachel	X	
Kapetanakos, Kim	X		Mellette, Dominic	X	
Luna, Mario	X		Waters, Alyson	X	
Natvig, Deb	X				
O’Neal, Malcolm	X		Guests:		
Hutchinson, Donna	X				
Stackhouse, Mary (ex-officio)					

<u>Agenda Item</u>		<u>Discussion</u>	<u>Decision/Action</u>
Call to Order	Abby Banks	Ms. Banks called the meeting to order at 5:05 PM	
Invocation	John Britt	John Britt led with a brief invocation.	
Attendance	Alyson Waters	Quorum was confirmed.	
Approval of Board Minutes		Approval of February 2021 Minutes.	Unanimously approved on a motion by Malcolm O’Neal and second by Mario Luna.
Observations and Comments from Board Member Boot Camp	Nathan Andrews, Abby Banks, and Gail Cook	Members who attended shared their observations about the value of the Board Member Boot Camp coordinated by NACHC and recommended attendance by all board members when possible. SV noted that it is offered at both the NACHC Policy and Issues Forum (P&I) in March and the Community Health Institute (CHI) in the fall.	

Leadership Team Reports:			
Covid 19 Response Monthly Update	Leadership Team	<p>Miriam Ferguson gave the following updates on vaccine initiative:</p> <ul style="list-style-type: none"> • In Greenwood 1st shot clinics are being held on Thursdays and 2nd shot clinics on Wednesdays. These are at Northside Baptist Church. Miriam noted that the schedule on Thursday will be increasing to 500 appointments. • Conducted a vaccination clinic at Titan Farms reaching 878 farmworkers and family members. • The farmworker vaccination clinic was covered by an article in the Aiken Standard. • CHC may not be able to get the Johnson and Johnson vaccine because we are already receiving the Moderna vaccine. 	Rachel Davis sent the link for the Aiken Standard article to the full Board.
President's Report (Monthly)	Sue Veer	<p>Sue Veer provided her monthly report covering the following standing categories:</p> <ul style="list-style-type: none"> • Legislative, Health Policy and Advocacy • Leadership and Staff Development • Strategic and Operational Updates • Partnership and Affiliations • Consulting Activities <p>Of note:</p> <ul style="list-style-type: none"> • DHEC has convened Regional Panels for Covid Vaccine Distribution with health centers having 2 seats on each regional panel. Ms. Veer will hold one seat on the panel for the Upstate Region. • The first behavioral health counselor has been hired for the addition of Integrated Behavioral Health Services. • The NACHC task Force on the RFP for an Organizational Assessment has completed its interviews and will be recommending a vendor to the Executive Committee of the 	

		<p>NACHC Board on Tuesday, March 23rd.</p> <p>A copy of the full report and all references and attachments will be retained with the official copy of the minutes.</p>	
Organizational Performance Report (Monthly)	Paul Grogan	<p>Mr. Grogan provided the Monthly Organizational Performance Report covering utilization and financial performance for the month of February.</p> <p>A copy of the full report and all references and attachments will be retained with the official copy of the minutes.</p>	
CMO Report (Monthly)	Dr. Locke Simons	<p>Dr. Simons provided his regular monthly report covering the standard categories of:</p> <ul style="list-style-type: none"> • Provider staffing and vacancies • Quality and Population Health • Clinical measures • Risk Management (Next Meeting April 20, 2021) <p>Dr. Simons also reviewed the Fall 2020 Peer Review results noting the following:</p> <ul style="list-style-type: none"> - 41 providers reviews - No substantive findings - 13 providers passed with no issues identified - 1 provider passed with reservations (will be reviewed @ increased frequency) - Remainder passed with peer comments for CQI purposes 	
		<p>ACTION ITEMS:</p> <p>Dr. Simons attested to the verification of all credentials for the following providers and requested Board approval for full privileges within the scope of their respective licenses:</p> <p>Jessica Grout, MD – HTP David Bowen, MD – TCC Amanda Chapman, FNP – LC4 Kimberly Little, MA LPC – BHC @ TCC</p>	The request for privileges on the basis of Dr. Simons' attestation was unanimously approved on a motion by Gail Ferguson and second by Deb Natvig.
		A copy of the Dr. Simons' full report will be retained with the official copy of the minutes.	

<p>Quarterly Development and Corporate Compliance Report</p>	<p>Brooke Holloway</p>	<p>Brooke Holloway provided a quarterly report on the activities within her Division in the following areas:</p> <ul style="list-style-type: none"> • Human Resources • Marketing and Development • Credentialling and Contracts Management • Community Outreach • Grants and Special Projects • Compliance <p>Of note Ms. Holloway discussed:</p> <ul style="list-style-type: none"> - The Division’s involvement in Covid 19 Response including staffing the vaccine clinics, managing newspaper and social media coverage, and counseling supervisors and staff on the use of Covid related paid leave. - Notification that Choose Well (Contraceptive Care) 2021 coverage has been expanded to include oral contraceptives and options for women who qualify. <p>In her role as Corporate Compliance Officer, Ms. Holloway presented a summary of incident reports received in 2020, noting a decrease from prior years.</p> <p>A copy of Ms. Holloway’s full report will be retained with the official copy of the minutes.</p>	
<p>Distribution Only:</p>	<ul style="list-style-type: none"> i. Quality and Population Health Measures i. Monthly RX Dashboard i. Behavioral Health Report <ul style="list-style-type: none"> i. Beckman Center for Mental Health ii. CHC Behavioral Health Coordinator’s Report 		
<p><u>Committee Reports:</u></p>			
<p>Executive Committee</p>	<p>Abby Banks</p>	<p>No Report.</p>	
<p>Development Committee</p>	<p>John Britt</p>	<p>No Report.</p>	<p>The Investment Policy will be forwarded to the full Board to be adopted at next</p>

			month's meeting.
Finance Committee	Donna Hutchinson	Chair Donna Hutchinson provided a brief report from the committee's earlier meeting noting that a proposed update to the Investment Policy was reviewed by the Finance Committee. The committee supports a policy of having at least 90 days of cash on hand before initiating any long-term investment strategy.	
Strategic Planning Committee	Deb Natvig	No Report.	
Discussion Action Items: Standing Agenda items			
Grassroots Advocacy Report	Summary included in President's Report		
Review of Corporate Policies		None to review.	
Old Business			
New Business			
Next Meeting	April 26, 2021	The next regular meeting of the Board of Directors for Carolina Health Centers will be held via Zoom.	
Adjournment			The board unanimously voted to adjourn on a motion by John Britt and second by Gail Ferguson.
Board Chairman Abby Banks	Electronic Signature		