

# Carolina Health Centers



Meeting Minutes by:

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## Board of Directors Meeting

Date: May 20, 2019

Attending Chair: Greg Bullard

<u>Board of Directors:</u>			<u>Staff</u>		
Name:	Present	Absent	Name:	Present	Absent
Andrews, Nathan	X		Sue Veer	X	
Banks, Abby		A	Rachel Davis	X	
Britt, John	X		Miriam Ferguson	X	
Bullard, Greg, Chairperson	X		Paul Grogan	X	
Ferguson, Gail	X		Brooke Holloway	X	
Stackhouse, Mary	X		Alyson Waters	X	
Kapetanakos, Kim	X		Dom Mellette	X	
Luna, Mario	X		Locke Simons	X	
Natvig, Deb	X				
O'Neal, Malcolm		A	<u>Guests:</u>		
Ridgely, Walter	X				
Wright, Edward Earl	X				

<u>Agenda Item</u>		<u>Discussion</u>	<u>Decision/Action</u>
Call to Order	Greg Bullard	Mr. Bullard called the meeting to order at 6:06 PM	
Invocation	Earl Wright	Earl Wright offered the invocation.	
Attendance	Alyson Waters	Quorum was confirmed.	
Addressing the Board	Walter Ridgley <hr/> John Britt	Announced he will be resigning from the Board in December 2019. <hr/> Thanked the Board for their support during his term of office as the South Carolina American Legion Department Commander. He noted that he will be turning the gavel over on May 30, 2019, which will allow him to focus more on his service as a CHC board member.	
Approval of Board Minutes		The April 2019 minutes were presented for approval.	April minutes were unanimously approved on a motion by Nathan Andrew/Gail Ferguson.

### Leadership Team Reports:

<p>Organizational Performance <b>(Quarterly)</b></p>	<p>Paul Grogan</p>	<p>Paul provided the organizational performance report noting the following:</p> <ul style="list-style-type: none"> <li>– CHC saw 400 more patient encounters this year than last year.</li> <li>– Family practice productivity was up but pediatrics was slightly down.</li> <li>– April was a good month for patient revenue collection, with some of it attributed to collection of old AR.</li> <li>– YTD- loss of \$156,000, which is better than previously expected, but a significant loss in May should be expected for May.</li> </ul> <p>Paul reminded the board that, with the system conversion taking place in July, CHC is likely to see a drop in both revenue and cash due to lowered productivity resulting from both seasonal activity and the technology transition.</p> <p>*All slides will be retained for viewing on to portal.</p>	
<p>Quality Measures <b>(Monthly)</b></p>	<p>Locke Simons</p>	<p>Dr. Simons provided a brief report including Recruitment/Staffing, Production Highlights, Quality &amp; Population Health, and Compliance.</p> <p>Quality metrics were distributed using a new graphic, which the board unanimously agreed was very helpful.</p> <p>Regarding compliance, Dr. Simons noted that the board approved policy of delayed compensation has been effective in reducing the number of providers and with and volume of delinquent notes. Dr. Simons also noted that changes coming with the Epic conversion will positively impact compliance in this area.</p> <p>Risk Management- next meeting June 18, 2019.</p> <p>*Dr. Simons slides and the Clinical Quality Metrics handout will be retained with the official copy of the minutes and for viewing on the portal.</p>	

President's Report (Monthly)	Sue Veer	<p>Sue Veer reviewed highlights from her written monthly report noting the following:</p> <ul style="list-style-type: none"> <li>– Health center funding currently appears to be on a positive track with a 1.68 billion Funding Bill in mark-up. Despite that, Sue encouraged the board to respond to advocacy action alerts to ensure the funding bill continues to move forward without changes.</li> <li>– All of the activity around 340B has resulted in the formation of a NACHC 340B Strategic Advisory Council comprised of 12 individuals thought by their peers to be national “thought leaders”. The Advisory Council, whose role will be to inform NACHC on priority issues and shape national strategy and messaging, held their inaugural meeting during May.</li> <li>– State: PBM bill S.359 passed House and Senate. This bill is a string step to preventing discriminatory reimbursement of 340B pharmacies.</li> <li>– CHC Staff &amp; Leadership Development – focused on OSV Prep (see slides).</li> <li>– Strategic/Operational Updates: Sue noted the following 3 activities: a) CHC’s Pharmacy Operations Manager will be speaking at 340B Coalition Conference; b) recruitment; and c) submission of integrated behavioral health services grant.</li> </ul>	
	For Distribution Only	<ul style="list-style-type: none"> <li>• Clinical Quality Metrics</li> <li>• Monthly RX Dashboard</li> <li>• Behavioral Health Report</li> </ul>	
<b><u>Committee Reports:</u></b>			
	Executive Committee	No report.	
	Development Committee – Malcolm O’Neal	No report.	
	Finance Committee	No report.	
	Strategic Planning Committee – Deborah Natvig	Ms. Natvig reported that the committee conducted an annual review of the compiled Needs Assessment data, which is maintained and regularly updated by	The committee’s recommendation regarding 2019-20 focus on technology

		<p>Development as new data becomes available.</p> <p>The committee reviewed the current strategic plan relative to the Needs Assessment data and found them to be well aligned.</p> <p>The committee recommends that staff retain the focus on EHR conversion and behavioral health expansion and integration for the upcoming fiscal year.</p>	<p>conversion and behavioral health expansion and integration was accepted by consensus.</p>
<b>Discussion Action Items:</b>			
Standing Agenda Items	<p>a. Grassroots Advocacy Report</p> <p>b. Policy review and Recommended Revisions:</p> <hr/> <p>Dr. Simons</p>	<p>Included in PR.</p> <p>Policies identified for review and revision will be distributed for discussion/vote at next scheduled meeting. NO POLICIES PRESENTED FOR REVIEW AT THIS MEETING.</p> <hr/> <p>Dr. Simons attested to the credentials for Sara Graves, PA and requested the board approve full privileges within the scope of practice.</p>	<p>The motion made by John Britt/Walter Ridgely and approved by unanimous vote by the board.</p>
Old Business	<p>a. Status of OSV Preparation</p> <p>b. Integrated Behavioral Health Services grant application</p>	<p>a. Brooke gave an overview of preparations highlighting the information gained from a recent national webinar.</p> <p>b. Sue announced that the grant was submitted and provided a brief overview of plans for the funds if awarded.</p>	
New Business	<p>a. Ratify vote on Board Resolution supporting NACHC Board Candidacy</p> <p>b. Realignment and Integration of Early Childhood Services</p>	<p>a. Discussion regarding time and resource commitment.</p> <p>b. Sue and Miriam reviewed the realignment of Early Childhood Services into Operations Division</p>	<p>a. Following discussion the resolution was approved on a motion by Britt/Cook.</p> <p>b. Board requesting a Programs report possibly presented</p>

	Department	under Miriam's direct supervision. This aligns the ECS Director as a member of the Department of Pediatrics leadership team.	by Georgia Deal, Dr. Bonetti and Miriam Ferguson by August 2019.
Next Meeting		The next regular meeting of the Board of Directors for Carolina Health Centers will be held at The Inn on the Square on Monday, June 24, 2019.	
Executive Session			Staff members were dismissed from meeting. Sue Veer remained with the approval of the board. Board members went into Executive Session on a motion by Wright/Andrews.  The board came out of Executive Session on a motion by Britt/Ridgely. No action requiring taken in Executive Session that required ratification.
Adjournment			The meeting was adjourned on a motion by Andrews/Britt.
Board Chairman Greg Bullard	Electronic Signature		