

Carolina Health Centers



Meeting Minutes by:

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Board of Directors Meeting

Date: November 28, 2022

Attending Chair: Abby Banks

Board of Directors:			Staff		
Name:	Present	Absent	Name:	Present	Absent
Banks, Abby – Chairperson	X		Veer, Sue	X	
Britt, John	X		Simons, Locke	X	
Bullard, Greg	X		Ferguson, Miriam	X	
Ferguson, Gail	Virtual		Grogan, Paul	X	
Kapetanakos, Kim	Virtual		Holloway, Brooke	X	
Luna, Mario	X		Davis, Rachel	X	
O’Neal, Malcolm	X		Mellette, Dominic	X	
Hutchinson, Donna	X		Waters, Alyson	X	
Bishop, Johanna	X				
Brown, Rodriguis	X		Guests:		
Jennings, Sojourner	X				
Gale, Julian	X				
Ramage, Bonnie		A			
Westberry, David	X				
Stackhouse, Mary (ex-officio)		A			

<u>Agenda Item</u>		<u>Discussion</u>	<u>Decision/Action</u>
Call to Order	Abby Banks	Ms. Banks called the meeting to order at 6:07 PM	
Invocation		John Britt led with a brief invocation.	
Attendance	Alyson Waters	Quorum was confirmed.	
Approval of Board Minutes		Approval of October 2022 Minutes.	Unanimously approved on a motion by Malcolm O’Neal and second by Rodriguis Brown.

Leadership Team Reports:

President’s Report (Monthly)	Sue Veer	Ms. Veer opened a discussion to our board members who are our community representatives for their	
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		<p>opinion on CHC continuing to follow CDC guidelines for health care organizations as it relates to wearing masks. The input, which was varied will be taken into consideration as leadership continues to manage the CHC's COVID 19 response.</p> <p>Ms. Veer informed the board of a newspaper article in the USA Today by Kaiser News and written by Phillip Galewitz. Mr. Galewitz has written previous articles disparaging the Community Health Center program by highlighted isolated cases rather than focusing on the performance of health centers as a whole. The subject of this most recent article is malpractice cases and the use of taxpayer dollars to support FTCA settlements. Board members were advised to forward any inquiries of comments they might receive to Brooke Holloway.</p> <p>Ms. Veer provided monthly updates in the standing domains of:</p> <ul style="list-style-type: none"> - Advocacy and Health Policy - Strategic and Operational Updates - Board Development and Engagement - External Partnerships and Affiliations - Consulting Activities <p>Under Legislative and Health Policy, Ms. Veer discussed the ramifications of the Supreme Court decision on a case related to concealed carry permits impacting 5 states. This is on the health center "watch list" because two states are attempting to shift responsibility for evaluating the behavioral health fitness of applicants to primary care providers, resulting in potential new liabilities not covered by FTCA. John Britt recommended that we update our signage to reflect South Carolina's status as open carry. Brooke Holloway agreed to address</p>	
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Organizational Performance report	Paul Grogan	Mr. Grogan provided the monthly Organizational Performance Report covering productivity, financial performance for the past month. Discussion ensued regarding the impact on the financial statements as capital projects are completed. Ms. Grogan emphasized the importance of days in operating reserve as a measure of CHC's strong financial position.	
CMO Report	Dr. Locke Simons	Dr. Simons presented his regular monthly CMO report with the following topics: <ul style="list-style-type: none"> • Monthly Quality Metrics • Quality, Population Health, and Risk Management activities • Provider staffing 	
		Action item: Dr. Simons requested board approval of revisions to the Risk Management Plan that resulted from the recent FTCA Focused Educational Opportunity. Those revisions were distributed to the board earlier in the day.	At Ms. Veer's suggestion, approval will be deferred to the December meeting to allow members more time to review the previously distributed document.
		Action item: Dr. Simons attested to the credential of Ryan Brown, PNP and requested full privileges within scope of practice. Mr. Brown's primary practice site will be The Children's Center.	Privileges for Ryan Brown were approved on a motion by Greg Bullard and second by David Westberry.
Operation Division	Miriam Ferguson	Ms. Ferguson's quarterly report from the Operations Division provided an comprehensive overview of the multiple departments, outlining the staffing and detailing current projects underway.	
Distribution Only:	<ul style="list-style-type: none"> I. Quality and Population Health Measures I. Monthly RX Dashboard II. Behavioral Health Report 		
<u>Committee Reports:</u>			
Executive Committee	Abby Banks	No Report.	

Development Committee	John Britt	No Report.	
Finance Committee	Donna Hutchinson	No Report.	
Strategic and Program Planning Committee	Johanna Bishop	Ms. Veer reported on behalf of Chair, Johanna Bishop, noting that they had met previously to discuss a “reset” of the committee’s work to focus on targeted programmatic initiatives (to be determined by the committee in early 2023). Ms. Veer also announced plans to conduct a strategic “reset” retreat for the full board in Spring of 2023. There was a call for volunteers to expand the committee, though the chair will be contacting a few individuals specific to their interests, community activities, and areas of expertise.	
Discussion Action Items: Standing Agenda items			
Grassroots Advocacy Report	Summary included in President’s Report		
Review of Corporate Policies	None to review.		
Old Business	None.		
New Business	Review and Approval of HRSA Base Grant Application	Brooke Holloway explained the triennial cycle for the HRSA Base Grant and requested approval to submit the application for FY 2022-23 which was previously disseminated to the board.	Approval was made on a motion by Donna Hutchinson and second by Rodriguis Brown.
	Review and Approval of 2023 Employee Benefits Plan	The only update to the Employee benefits Plan for 2023 is related to the cost of the Employer Sponsored Insurance (ESI) Program. Paul Grogan reviewed the increased premium cost over prior year, explaining that though our incidence rating is declining we have not turned the corner to stabilize or lower premiums. Mr. Grogan outlined CHC’s plans to minimize impact on the employees as much as possible, requiring that CHC absorb additional cost. Following a discussion of the financial impact, the board was asked to approve the plan for ESI.	Approved on a motion by Malcolm O’Neal and second by Sojourner Jennings

Next Meeting	December 5, 2022, Board Meeting and Annual Holiday celebration	The next regular meeting of the Board of Directors for Carolina Health Centers will be at Pascal's Café & Grill in Greenwood.	
Adjournment			The board adjourned by consensus.
Board Chairman Abby Banks	Electronic Signature		