

Carolina Health Centers



Meeting Minutes by:

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Board of Directors Meeting

Date: May 24, 2021

Attending Chair: Abby Banks

Board of Directors:			Staff		
Name:	Present	Absent	Name:	Present	Absent
Banks, Abby – Chairperson	X		Veer, Sue	X	
Andrews, Nathan – Vice Chair	X		Simons, Locke	X	
Britt, John	X		Ferguson, Miriam	X	
Bullard, Greg,	X		Grogan, Paul	X	
Ferguson, Gail	X		Holloway, Brooke	X	
Wright, Edward Earl			Davis, Rachel	X	
Kapetanakos, Kim	X		Mellette, Dominic	X	
Luna, Mario	X		Waters, Alyson		X
Natvig, Deb	X				
O’Neal, Malcolm		A	Guests:		
Hutchinson, Donna	X				
Stackhouse, Mary (ex-officio)		A			

<u>Agenda Item</u>		<u>Discussion</u>	<u>Decision/Action</u>
Call to Order	Abby Banks	Ms. Banks called the meeting to order at 5:04 PM	
Invocation		Mr. John Britt led with a brief invocation.	
Attendance	Alyson Waters	Quorum was confirmed.	
Approval of Board Minutes		Approval of the April 2021 Minutes.	Unanimously approved on a motion by Mario Luna and second by John Britt.

Leadership Team Reports:

President’s Report (Monthly)	Sue Veer	<p>Sue Veer provided her monthly report covering the following standing categories:</p> <ul style="list-style-type: none"> • Legislative, Health Policy and Advocacy • Leadership and Staff Development • Strategic and Operational Updates 	
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		<ul style="list-style-type: none"> Partnership and Affiliations Consulting Activities <p>Of note:</p> <ul style="list-style-type: none"> State appropriation for health center funding going to conference committee at \$5 million. HRSA has notified that manufacturers that refusal to ship 340B priced drugs to contract pharmacies is in violation of 340B statute and ordered them to come into compliance and possibly pay damages to impacted covered entities. Of note, SV and Dr. Dominic Mellette have begun the UCLA Executive Healthcare Leadership Program. CHC received the Workforce Development Grant that was referenced last month and was awarded \$5,000 above the requested amount. Funds will be used for middle management training focusing on reducing racial and ethnic health disparities. Activities related to both Board development and Strategic Planning will be referenced in those committee reports. <p>A copy of the report will be retained with the official copy of the minutes.</p>	
Organizational Performance report (Monthly)	Paul Grogan	<p>Mr. Grogan provided the Monthly Organizational Performance Report covering utilization and financial performance for the month of March.</p> <p>A copy of the report and attachments will be retained with the official copy of the minutes.</p>	
CMO Repot (Monthly)	Dr. Locke Simons	Dr. Simons provided the monthly review of quality measures.	
		Dr. Simons provided an overview of the Quality Improvement Plan which had previously been distributed for Board review. He noted that the plan had been modified to incorporate the additional online patient experience	Unanimously approved by the full board on a motion by Greg Bullard and second by Nate Andrews.

		<p>monitoring survey administered by the Development and Compliance Division. There were no questions and Dr. Simons asked for approval of the 2021 QI Plan.</p> <p>Dr. Simons' full report will be retained with the official copy of the minutes.</p>	
Distribution Only:	<ul style="list-style-type: none"> • Quality and Population Health Measures • Monthly RX Dashboard • Beckman Center for Mental Health • CHC Behavioral Health Coordinator's Report 		
Committee Reports:			
Executive Committee	Abby Banks	No activity to report.	
Development Committee	John Britt	Mr. Britt discussed the meetings held in the last months: one to consider revisions to the Board development Plan and the second to interview proposed board candidate Johanna Bishop. The Board Development Plan with revisions highlighted was previously distributed for Board review. There were no questions. Mr. Britt officially proposed Ms. Bishop as a nominee to the Board of Directors.	Approval of the revised Board development Plan and the nomination of Ms. Johanna Bishop came as a committee recommendation. The recommendation was seconded by Kimberly Kapetanakos and unanimously approved by the full Board.
Finance Committee	Donna Hutchinson	The Finance Committee met and reviewed the full operating budget for FY22, which includes a 5% increase to the pay scales. It was noted that this is a conservative budget proposing a \$2.3 million positive margin. The Finance Committee recommends approval of the budget inclusive of the pay scale adjustment.	Approval of this policy comes as a recommendation by the Finance Committee. The recommendation was seconded by Deborah Natvig unanimously approved by the full Board.
Strategic Planning Committee	Deborah Natvig	Ms. Natvig reviewed the proposed Strategic Planning schedule that was previously sent out for board review. Hearing no objection to the dates, staff will proceed with identifying venues for the meetings.	
Discussion Action Items: Standing Agenda items			

Grassroots Advocacy Report	Summary included in President's Report		
Review of Corporate Policies	No policies for review.		
Old Business		None raised.	
New Business		None raised	
Next Meeting	June 28, 2021	The next regular meeting of the Board of Directors for Carolina Health Centers will be held in person with a virtual option for those who prefer. Location TBD.	
Adjournment			The board adjourned by consensus.
Board Chairman Abby Banks	Electronic Signature		