

Carolina Health Centers



Meeting Minutes by:

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Board of Directors Meeting

Date: June 24, 2019

Attending Chair: Greg Bullard

Board of Directors:			Staff		
Name:	Present	Absent	Name:	Present	Absent
Andrews, Nathan	X		Sue Veer	X	
Banks, Abby	X		Rachel Davis	X	
Britt, John	X		Miriam Ferguson	X	
Bullard, Greg, Chairperson	X		Paul Grogan	X	
Ferguson, Gail	X		Brooke Holloway	X	
Stackhouse, Mary		A	Alyson Waters	X	
Kapetanakos, Kim	X		Dom Mellette	X	
Luna, Mario	X		Locke Simons	X	
Natvig, Deb	X				
O'Neal, Malcolm	X		Guests:		
Ridgely, Walter	X				
Wright, Edward Earl	X				

<u>Agenda Item</u>		<u>Discussion</u>	<u>Decision/Action</u>
Call to Order	Greg Bullard	Mr. Bullard called the meeting to order at 6:03 PM.	
Invocation	Gail Ferguson	Mrs. Ferguson offered the invocation.	
Attendance	Alyson Waters	Quorum was confirmed.	
Addressing the Board	Walter Ridgley	Announced he is resigning from the Board as of June 24, 2019. Walter thanked Carolina Health Centers for giving him the opportunity to service on the Board.	
Approval of Board Minutes		The May 2019 minutes were presented for approval.	May minutes were unanimously approved on a motion by Walter Ridgely/Gail Ferguson.

Leadership Team Reports:

Organizational Performance Report (Monthly)	Paul Grogan	Paul provided the Organizational Performance report with the following: <ul style="list-style-type: none"> Best Month for the fiscal year because we budgeted a loss of \$500,000 for the month 	
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		<p>because of the three pay period month and only lose \$327,000.</p> <ul style="list-style-type: none"> • Collections was higher than last year by \$180,000 more. • Company is coming out better than a million dollar lose • CCP-NW for the year is down \$4,000 prescriptions & CCP-V is up by a couple thousand. • Finished two Federal Grants <p>Paul went over the FY19 Financial Improvement Plan, which was distributed for Board member's review.</p> <p>*Paul's handout will be retained with the official copy of the board minutes & for viewing on the portal.</p>	
<p>CMO Report (Monthly)</p>	<p>Locke Simons</p>	<p>Dr. Simons provided a brief report including Recruitment/Staffing, Production Highlights, Quality & Population Health and Compliance.</p> <p>Quality Metrics were distributed.</p> <ul style="list-style-type: none"> • Production Highlights – Both Family Practice/Peds. are down • Recruitment /Staffing Vacancies @ HTP, Filled with a letter of intent <p>*Sue announced Dr. Grate has been with the company for 29 years on October 21, 2019 and will be completing her last full soon. Upon completing her fulltime position she will take a short break and return as a part time Dr.</p> <ul style="list-style-type: none"> • S. Whitehead @ PFHC is seeing 14.7 Patients, highest. • All sites are certified in Patient Center Medical Home except HomeTown & the Village. • June 12, Mammogram Van came. <p>*Clinical Quality Metrics by handout will be retained with official copy of the minutes and for reviewing on the portal.</p>	

<p>Development & Compliance Report (Quarterly)</p>	<p>Brooke Holloway</p>	<p>Brooke gave a brief report for the Development & Compliance.</p> <ul style="list-style-type: none"> • Two dismissals – Pending • 5 New Hires • Ongoing OSV Prep <p>New Business: Submitted the Integrated Behavioral Health Services to HRSA, funding will be used to pay for Behavioral Health Coordinator.</p> <p>Patient Experience: Patient satisfaction and complaint and grievance.</p> <p>Reviewing HIPAA compliance, FAQ's from staff. Brooke stated the Med Staff meeting held in May of 2019 generated a lot of questions for some new staff members. Also Kelly Jolly, our company attorney was present at the Med Staff meeting.</p> <p>Special Programs- We still have the Choose Well Grant, which is the pregnancy intention grant.</p>	
<p>President's Report (Monthly)</p>	<p>Sue Veer</p>	<p>Sue Veer highlighted her monthly report by reporting on the following:</p> <ul style="list-style-type: none"> • Advocacy & Health Policy- Federal Level the Senate introduced a Lower Health Care Cost Act. • CHC Staff & Leadership Development- Potential Board member candidate on behalf of Development of the board of Directors, tentatively scheduling a meeting with the candidate for August 2, 2019. • Strategic & Operational Activities- Surprise visit from DHEC at CCP that lead to CHC not being able to deliver controlled substances to the outlying medical sites. Our Chief of Pharmacy Officer is working with the SCPHCA Pharmacy Network to develop a response and argument in favor of reversing this determination. <p>-Dr. Chard will be joining HomeTown</p>	

		Pediatrics in late August/early September. -Discussion with GHS/Prisma about increased support for pediatricians.	
	For Distribution Only	<ul style="list-style-type: none"> Clinical Quality Metrics Monthly RX Dashboard Behavioral Health Report 	
Committee Reports:			
	Executive Committee	No Report.	
	Development Committee	No Report.	
	Finance Committee – Walter Ridgely	I. Report & recommendation re: Amicus LLC II. Annual Operating Budget	*Terminating Amicus.
	Strategic Planning Committee	No Report.	
Discussion/Action Items:			
Board Annual Operating Plan/ Standing Agenda Items:	a. Grassroots Advocacy Report b. Policy Review & Recommended Revisions: <hr/> Walter Ridgely	Included in PR. ii. No policies for review. <hr/> Mr. Ridgely proposed to accept the balanced budget that Paul presented with predictions of \$180,000.	<hr/> The motion was made by Walter Ridgely/Mario Luna and approved by unanimous vote by the board.
Old Business	a. Status of HER conversion – Dr. Simons/Miriam Ferguson b. Update on realignment of Early Childhood Services – Miriam Ferguson	Miriam stated the conversion is going well but a bit slower than expected. However she knows it will be better for everyone once it's up and running. Miriam held a meeting at the Children's Center with both TCC & the Programs department staff. To integrate the two department in becoming one. They performed exercises to learn about each department and each other.	
New Business			
Next Meeting		The next regular meeting of the Board of	

		Directors for Carolina Health Centers will be held at The Inn on the Square on Monday, July 22, 2019.	
Executive Session			Staff members were dismissed from meeting. Brooke Holloway remained with the board's request. Board members went into Executive Session on the motion by
Adjournment			The meeting was adjourn on a motion by
Board Chairman Greg Bullard	Electronic Signature		