

Carolina Health Centers



Meeting Minutes by:

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Board of Directors Meeting

Date: June 28, 2021

Attending Chair: Abby Banks

Board of Directors:			Staff		
Name:	Present	Absent	Name:	Present	Absent
Banks, Abby – Chairperson	X		Veer, Sue	X	
Andrews, Nathan – Vice Chair	X		Simons, Locke	X	
Britt, John		A	Ferguson, Miriam	X	
Bullard, Greg,	X		Grogan, Paul	X	
Ferguson, Gail	X		Holloway, Brooke	X	
Wright, Edward Earl		A	Davis, Rachel	X	
Kapetanakos, Kim		A	Mellette, Dominic	X	
Luna, Mario	X		Waters, Alyson	X	
Natvig, Deb		A			
O’Neal, Malcolm	X		Guests:		
Hutchinson, Donna	X				
Johanna Bishop	X		Stackhouse, Mary (ex-officio)		A

<u>Agenda Item</u>		<u>Discussion</u>	<u>Decision/Action</u>
Call to Order	Abby Banks	Ms. Banks called the meeting to order at 6:05 PM.	
Invocation	Greg Bullard	Mr. Bullard led with a brief invocation.	
Welcome New Board Member	Johanna Bishop	Chair Abby Banks asked the members and staff to do a quick round robin introduction so new member Johanna Bishop could become acquainted with the Board and CHC team.	
Attendance	Alyson Waters	Quorum was confirmed.	
Review NACHC Board Development Resources	Rachel Davis	Ms. Davis reviewed development resources for NACHC and access to all Board related documents on the board portal.	
Approval of Board Minutes		Approval of May 2021 Meeting Minutes.	Unanimously approved on a motion by Malcolm O’Neal and second by Nathan

			Andrews.
Leadership Team Reports:			
President's Report (Monthly)	Sue Veer	<p>Sue Veer provided her monthly report covering the following standing categories:</p> <ul style="list-style-type: none"> • Advocacy & Health Policy • Leadership & Staff • Development/Strategic Operational Updates • Board Development- Welcomed Johanna Bishop • External Partnerships & Affiliations • Consulting activities <p>A copy of the report will be retained with the official copy of the minutes.</p>	
Organizational Performance Report (Monthly)	Paul Grogan	<p>Mr. Grogan provided the Monthly Organizational Performance Report covering utilization and financial performance for the month of May.</p> <p>A copy of the report and attachments will be retained with the official copy of the minutes.</p>	
CMO Report (Monthly)	<p>Dr. Locke Simons</p> <ol style="list-style-type: none"> I. Monthly Update on Covid 19 Response and Vaccine Plan II. Monthly Review of Quality measures 	<p>Dr. Simons provided the monthly review of quality measures.</p> <p>Dr. Simons also provided an overview of the Quality Improvement Plan to which the May minutes were distributed.</p> <p>Risk Management were discussed, and the April & June minutes were both distributed for review.</p> <p>Dr. Simons' full report will be retained with the official copy of the minutes.</p>	
Development and Compliance Report (Quarterly)	Brooke Holloway	<p>Ms. Holloway provided a quarterly report on the activities within the division for which she is responsible. Her report included updates in HR, ongoing marketing for Covid-19/vaccinations, use of the Benevolence Fund, and community outreach activities. Brooke noted that the Choose Well program. Has been expanded to include McCormick.</p>	
Distribution Only:	I. Quality and Population		

	<ul style="list-style-type: none"> i. Health Measures ii. Monthly RX Dashboard iii. Behavioral Health Report <ul style="list-style-type: none"> i. Beckman Center for Mental Health ii. CHC Behavioral Health Coordinator's Report 		
Committee Reports:			
Executive Committee	Abby Banks	No Report.	
Development Committee	John Britt	No Report.	
Finance Committee	Donna Hutchinson	No Report.	
Strategic Planning Committee	<ul style="list-style-type: none"> Sue Veer for Deb Natvig <ul style="list-style-type: none"> i. Review of plan and schedule for 2022-25 Strategic Plan Development 	Ms. Veer updated the board on the process and timeline for development of the 2022-25 Strategic Plan. Sue noted that the Phase 1 meeting of the planning timeline is scheduled on Wednesday, July 21 st , location pending. Sue also reminded all there will be a Phase 2 meeting before the Board Retreat scheduled for September.	
Discussion Action Items: Standing Agenda items			
Grassroots Advocacy Report	<ul style="list-style-type: none"> i. Summary included in President's Report 		
Review of Corporate Policies:	None to report.		
Old Business:	None to report.		
New Business:	None to report.		
Next Meeting	July 26th, 2021	The next regular meeting of the Board of Directors for Carolina Health Centers will be held via Zoom.	
Adjournment			The board unanimously voted to adjourn on a motion by Greg Bullard and second by Gail Ferguson.
Board Chairman Abby Banks	Electronic Signature		

