

Carolina Health Centers



Meeting Minutes by:

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Board of Directors Meeting

Date: January 28, 2019

Attending Chair: Greg Bullard

Board of Directors:			Staff		
Name:	Present	Absent	Name:	Present	Absent
Andrews, Nathan	X		Sue Veer		A
Banks, Abby	X		Rachel Davis	X	
Britt, John	X		Miriam Ferguson	X	
Bullard, Greg, Chairperson	X		Paul Grogan	X	
Ferguson, Gail	X		Brooke Holloway	X	
Stackhouse, Mary	X		Alyson Waters	X	
Kapetanakos, Kim	X		Dom Mellette	X	
Luna, Mario	X		Locke Simons	X	
Natvig, Deb	X				
O'Neal, Malcolm	X		Guests:		
Ridgely, Walter	X				
Wright, Edward Earl	X				

<u>Agenda Item</u>		<u>Discussion</u>	<u>Decision/Action</u>
Call to Order	Greg Bullard	Mr. Bullard called the meeting to order at 6:02 P.M.	
Invocation	Malcolm O'Neal		
Attendance	Alyson Waters	Quorum was confirmed.	
Approval of Board Minutes		The December 17, 2018 minutes were presented for approval.	December minutes were unanimously approved on a motion by O'Neal/Ferguson.
<u>Leadership Team Reports:</u>			
Organizational Performance(Quarterly)	Paul Grogan	Paul presented the Organizational Performance report for Nov/Dec. 2018. Drop in cash was due to a number of factors including a 3 pay period month, a greater negative margin than budgeted, and the investment of capital for upgrade of EMR System, estimated at \$450,000. Paul expressed, even if we hit budget for	The leadership team will conducting more detailed analysis and forecasting, and developing plans for organizational performance improvement. This information will be presented at the

		the rest of the year, CHC will still be looking at a significant loss.	February 25, 2019 Board Meeting.
Report of Quality Measures(Monthly)	Dr. Locke Simons	<p>Dr. Simons presented the CMO report including vacancies, resignations, and recruiting plans. Credentialing and privileging action items are listed below.</p> <p>Population Health: CHC received an award from Molina for “Most GAPS closed”</p> <p>Two patient dismissals for the month – argumentative, rude profane and threatening</p>	
		<p>Action Item #1: Credentialing and privileging of approval for:</p> <ol style="list-style-type: none"> Ms. Megan Carson, PA Fulltime @ Uptown FP as soon as her SC licensure is in place. Mr. Johnathan “Chris” McCaslan, PA Fulltime @ LC4 on 2/4/19 Ms. Nicole Price, PNP Working as an LT at Hometown Peds. 	The motion was made by Malcolm O’Neal and second by Deb Natvig. By unanimous vote and on attestation of credentials by Dr. Locke Simons, the Board granted full privileges within the scope of practice Ms. Megan Carson, Mr. Chris McCaslan and Ms. Nicole Price.
Operations Report(Quarterly)	Miriam Ferguson	<p>Miriam presented her Operations report touching on HIPPA Security Risk Analysis, ePHI, and security standards (physical/technical).</p> <p>Slides will be retain will the official minutes for members to review.</p>	
Department of Pharmacy Report(Quarterly)	For Distribution Only	<ul style="list-style-type: none"> Pharmacy Dashboard 	Deferred to February
President’s Report (Monthly)	Reviewed by Brooke Holloway	<p>Brooke Holloway presents an overview of the Presidents Report for the month of December.</p> <p>340B: -Threat to 340B from discriminatory reimbursement continues to grow.</p> <p>Department of Pediatrics: -Dr. Austin Lively declined offer/offer extended to Dr. Anthony Johnson pending -Expansion priority shifts to TCC – report to follow under New Business.</p>	

		<p>The PR report and slides will be retain with the official minutes for member to review.</p> <p>By request Deb Natvig is asking for a report on the Programs Department.</p>	<p>Brooke Holloway acknowledged the request and stated she obtain a report for the board.</p>
<u>Committee Reports:</u>	Executive Committee	No Report.	
	Development Committee	No Report.	
	Finance Committee- Walter Ridgely	<p>In discussion was the continued loss at Uptown/LC4, marketing and 340B contract revenue.</p> <p>Looking for long term revenue solutions.</p>	
	Strategic Planning Committee	No Report.	
<u>Discussion/Action Items:</u>			
Standing Agenda Items	Grassroots Advocacy Report	Included in the President's Report.	
Old Business	Status re: EHR Conversion – Miriam Ferguson	Stream lining work flow and task with the implementation of the New EHR system.	
	February 23, 2019 American Legion D.C. Event – Greg Bullard	CHC will be represented at this event by its current Board Chair, Greg Bullard and wife Iris Bullard. Mr. Bullard will be photographing the event and CHC will be sharing the event with various audiences and through social media.	
New Business	Report on Pediatric expansion initiative- Paul/Miriam/Brooke	The board was presented with a blue print of the possible pediatric expansion.	
Next Meeting		The next regular meeting of the Board of Directors for Carolina Health Centers will be held at The Inn on the Square on Monday, February 25, 2019.	
Adjournment			The board unanimously voted to adjourn on a motion by Luna/Ridgely.
Board Chairman Greg Bullard	Electronic Signature		