

Carolina Health Centers



Meeting Minutes by:

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Board of Directors Meeting

Date: September 28, 2020

Attending Chair: Greg Bullard

Board of Directors:			Staff		
Name:	Present	Absent	Name:	Present	Absent
Andrews, Nathan	X		Veer, Sue	X	
Banks, Abby	X		Simons, Locke	X	
Britt, John	X		Ferguson, Miriam	X	
Bullard, Greg, Chairperson	X		Grogan, Paul	X	
Ferguson, Gail	X		Holloway, Brooke	X	
Wright, Edward Earl		A	Davis, Rachel	X	
Kapetanakos, Kim	X		Mellette, Dominic	X	
Luna, Mario	X		Waters, Alyson	X	
Natvig, Deb		A			
O'Neal, Malcolm	X		Guests:		
Hutchinson, Donna		A			
Stackhouse, Mary (ex-officio)	X				

<u>Agenda Item</u>		<u>Discussion</u>	<u>Decision/Action</u>
Call to Order	Malcolm O'Neal (note: Greg Bullard assumed responsibility as Chair upon his arrival at the meeting)	Mr. O'Neal called the meeting to order at 5:07 PM.	
Invocation		Mr. O'Neal led with a brief invocation.	
Attendance	Alyson Waters	Quorum was confirmed.	
Approval of Board Minutes		Approval for the August 24, 2020 meeting minutes.	Minutes were unanimously approved on a motion by Malcolm O'Neal and second by Nathan Andrews.
Presentation of Annual Audit Report	Manley Garvin	Josh Garvin from the firm of Manley Garvin presented the 2019-2020 FY Audit Report with an unmodified opinion (clean	

		<p>opinion). Mr. Garvin reviewed the financial statements noting: a) accuracy of reporting; and b) effectiveness of internal controls.</p> <p>Mr. Garvin reported that, consistent with Uniform Guidance for the Single Audit, the programs funded by MIECHV were selected for a review of compliance with one minor finding: that being the absence of a policy requiring annual background checks on all employees. This deficit has been corrected.</p>	
Leadership Team Reports:			
President's Report (Monthly)	Sue Veer	<p>Sue Veer provided a monthly report on developments and activities in the key priority areas of:</p> <ul style="list-style-type: none"> • Advocacy and Health Policy • Leadership and Staff Development • Strategic and Operational Updates (including Covid 19 response) • External Partnerships and Affiliations • Consulting Activities • CEO leave time <p>Sue emphasized that developments around the 340B program have by necessity become her top priority and reviewed what is considered to be a very serious threat to the value and viability of the program. Sue reviewed the 4-prongs of the assault, noting that the worst case scenario is the elimination of all contract pharmacy and loss of savings on prescriptions paid by Medicare and commercial insurers. Sue provided an update on the national response including the announcement that NACHC will be filing a lawsuit against HHS. CHC has been adapting as necessary and compiling data necessary should a contingency plan become necessary.</p> <p>A copy of Sue's report will be retained with the official copy of these minutes.</p>	
Organizational Performance	Paul Grogan	Paul Grogan provided the regular monthly Organizational Performance	

Report		<p>Summary including utilization statistics and financial reports. Paul noted that CHC is performing above budget and explained the impact and financial management of Covid related emergency funding.</p> <p>Paul introduced the senior leadership team's unanimous help position that, based on our financial position and the circumstances and conditions the staff had worked under over the last months, this year's holiday bonus should be significantly increased. The budget allocation for this will be discussed at next month's Finance Committee.</p> <p>A copy of Paul's report will be retained with the official copy of these minutes</p>	
CMO Report (Monthly)	Dr. Locke Simons	<p>Dr. Simons provided an update on provider staffing, reviewed the quality measures, provided a review of Quality Improvement activities, and presented the Annual Risk Assessment.</p> <p>A copy of Dr. Simon's reports will be retained with the official copy of these minutes</p>	
Development and Corporate Compliance Quarterly Report	Brooke Holloway	<p>Brooke Holloway provided a quarterly report from the Development Division including updates from each domain of work which include:</p> <ul style="list-style-type: none"> • Human Resources • Marketing and Public Relations • Credentialing and Contracts Management • Benevolence Funding • Community Health • Grants and Special Projects <p>In reporting on HR activities, Brooke discussed the impacts on Covid 19 on staffing and use of Covid 19 related leave.</p> <p>In reporting on grants and special</p>	

		<p>projects, Brooke noted the following:</p> <ul style="list-style-type: none"> ➤ Budget Period Renewal (HRSA) Instead of SAC because of COVID-19, needs assessment on schedule. ➤ SEPTOP (HIV/AIDS Prevention & Care) continuing to work on PrEP access and HIV testing. ➤ Choose Well (Contraceptive Care) Working on RFP for 2021. Allowed to apply for additional funds because of successes shown. <p>Brooke also provided a review of patient experience data and briefly outlined plans going forward.</p> <p>A copy of Brooke's report will be retained with the official copy of these minutes.</p>	
Distribution Only:	Provided in advance of the meeting	<ul style="list-style-type: none"> i. Quality and Population Health Measures i. Monthly RX Dashboard i. Behavioral Health Report <ul style="list-style-type: none"> i. Beckman Center for Mental Health ii. CHC Behavioral Health Coordinator's Report (deferred due to maternity leave) 	
<u>Committee Reports:</u>			
Executive Committee		No Report.	
Development Committee		No Report.	
Finance Committee		No Report.	
Strategic Planning Committee		No Report.	
<u>Discussion Action Items:</u> Standing Agenda items			
Grassroots Advocacy Report	Summary included in President's Report		
Review of Corporate Policies	Policy: Provider Credentialing and Privileging	<p>Dr. Simons presented two items for approval:</p> <ol style="list-style-type: none"> 1. Credentialing and Privileging Policy which incorporates the provisions for 	Both items received unanimously approval on a motion by Malcolm

		<p>non-Licensed Independent Providers (LIPS); and</p> <p>2. Approval for granting privileges to the following providers based upon his attestation of their fulfilling all credentials requirements: a) Daniel Lapp, MD PHD to work at HTP; b) Chanelle Jackson, FNP to work as a FM floater; and c) Angela Welch, PA to work as a pediatric floater.</p>	O'Neal and second by John Britt.
Old Business			
New Business		The time of board meetings to bring NEW board members in; Would lunch hour meetings appeal to them?	
Executive Session re: follow up on CEO Goals and Performance Report		Deferred to October 26, 2020 meeting.	
Next Meeting		The next regular meeting of the Board of Directors for Carolina Health Centers will be held via zoom.	
Adjournment			The board unanimously voted to adjourn on a motion by John Britt and Malcolm O'Neal.
Board Chairman Greg Bullard	Electronic Signature		