

Carolina Health Centers



Meeting Minutes by: Coursey Lindsey

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Board of Directors Meeting

Date: 7/23/2018

Attending Chair: Greg Bullard

Board of Directors:			Staff		
Name:	Present	Absent	Name:	Present	Absent
Andrews, Nathan	X				
Banks, Abby	X		Rachel Davis	X	
Britt, John		X	Miriam Ferguson		X
Bullard, Greg, Chairperson	X		Paul Grogan	X	
Ferguson, Gail	X		Brooke Holloway	X	
Kapetanakos, Kim	X		Coursey Lindsey	X	
Luna, Mario	X		Dom Mellette	X	
Natvig, Deb	X		Locke Simons	X	
O'Neal, Malcolm	X		Sue Veer		X
Ridgely, Walter	X		Guests:		
Stackhouse, Mary	X				
Wright, Edward Earl	X				

<u>Agenda Item</u>		<u>Discussion</u>	<u>Decision/Action</u>
Guest Speaker			
Call to Order	Greg Bullard	Called the meeting to order at 6:10 p.m.	
Invocation			
Attendance	Coursey Lindsey	Quorum was confirmed.	
Approval of Board Minutes		The June 25, 2018 minutes were discussed for approval.	The June 25, 2018 Board Meeting minutes were unanimously approved as written on a motion by Malcolm O'Neal and seconded by Deborah Natvig.
Management Team Reports			
Monthly Organizational Report	Paul Grogan	Paul Grogan presented the Organizational Performance Report for June.	
Business Development and	Brooke Holloway	No report.	

Corporate Compliance			
Monthly President's Report	Sue Veer	<p>Coursey Lindsey distributed a written President's report and presented a PowerPoint on Sue Veer's behalf. The report discussed the following:</p> <p>Federal oversight of the 340B Drug Pricing Program</p> <p>Breaking News: Chris Christian, CHC's Financial Analyst/340B Compliance Manager has successfully completed the Apexus Certified Expert and is one of only a few certified 340B "Aces" in the Nation.</p> <p>Department of Pharmacy</p> <p>Department of Family Medicine</p> <p>Department of Pediatrics</p> <p>Behavioral Health</p> <p>CIMS</p>	<p>Third House E&C Committee hearing – 15 reform bills circulating in the House. Hearing convened by independent commission – CHC testified. Comments have been submitted in response to Trump's Blueprint on lowering drug prices.</p> <p>We are currently ramping up for both state and federal funding requests.</p> <p>Audit starts August 6th week. CHC is continuing to explore Clinton location.</p> <p>Unexpected physician vacancy at LC4.</p> <p>Recruitment for 3rd pediatrician at Hometown Pediatrics is ongoing – 2 viable candidates.</p> <p>All positions have been filled – fully staffed.</p> <p>Mid-year Partners Meeting, July 29-31.</p>

		<p>Consulting:</p> <p><u>Consulting Assignments in progress:</u> Customized 340B training for California Primary Care Association – 10/1/2018</p> <p><u>Consulting assignments completed:</u> Planning and coordination of health center programming for 2018 340B Coalition Summer Meeting complete: Total Billed for May: \$2,125 Total Billed for June: \$1,875 Total Billed for July: \$3,000</p> <p>A copy of Sue's reports will be retained with the official copy of the minutes and are available to board members on the board portal.</p>	
Chief Medical Officer's Report	Dr. Locke Simons	<p>Dr. Simons presented a summary of the organization's performance in achieving the quality measures.</p> <p>Discussed the need for a family practice practitioner at LC4 and Ware Shoals</p> <p>Discussed unexpected vacancy at LC4.</p> <p>Risk Management Committee Meeting held on – 7/17/2018: Current state assessment:</p> <ul style="list-style-type: none"> • Ongoing RM program • RM policies • Quarterly RM assessments • Annual report to the board • RM operating procedures • Setting and tracking RM goals • Developing and implementing RM training plan • Incident reports procedures discussed • Homework from previous meeting turned in (results will be presented next meeting) • Incident report summarization and trends <p>Dr. Simons presented the Chronically Prescribed Controlled Medicines</p>	<p>Working on game plan in regards to this and finding candidates.</p> <p>Physician resigned.</p> <p>Next RMC Meeting to be held 9/18/2018</p>

		<p>Clinical Policy to the board and motioned for approval by the board.</p> <p>A copy of Dr. Simons' presentation will be retained with the official copy of the minutes and are available to board members on the board portal. A copy of the Chronically Prescribed Controlled Medicines Clinical Policy will also be retained and available to the board on the board portal.</p>	<p>Walter Ridgely motioned approval for policy and Malcolm O'Neal seconded the approval. The policy was unanimously approved by the board.</p>
	For Distribution Only	<ul style="list-style-type: none"> Pharmacy Dashboard 	
Pharmacy Department	Dominic Mellette	<p>Dominic presented the Department of Pharmacy Quarterly report.</p> <p>Atria Audit will begin August 7-8, 2018/</p> <p>Discussed direct and indirect remuneration fees (DIR fees):</p> <ul style="list-style-type: none"> The cost a pharmacy pays to participate in a PBM/plan's network Allow for the adjustment of the max allowable cost and the contracted rate the plan reimburses the pharmacy for a medication. The reimbursement or fee to a pharmacy for meeting or failing to meet certain quality measures. <p>Discussed pharmacy refill updates A copy of Dominic's presentation will be retained and available to board members on the board portal.</p>	<p>Dominic and his team are working to develop ways in which patients/clients can receive automated messages informing them that it is time to refill their prescription(s)</p>
Committee Reports	Executive Committee	No report.	
	Finance Committee	Finance Committee recommended an increase in equipment budget/capital threshold to \$5,000 to the board.	Recommendation for increase in equipment budget/capital threshold to \$5,000 was unanimously approved by the board.
	Development Committee – Malcolm O'Neal	No report.	

	Strategic Planning Committee – Deborah Natvig	No report.	
Discussion Action Items		Revised Chronically Prescribed Controlled Medicines Clinical Policy was presented for approval. Increase in equipment budget/capital threshold to \$5,000 approved.	Approved above. Approved above.
Standing Agenda Items	Grassroots Advocacy Report	Included in President’s Report	
Old Business		Discussion regarding location in Clinton continued.	
New Business		SCPHCA Annual Conference 10/19-10/21 – Hilton Head, SC	Board Members are welcome to attend. Please let Sue Veer know if you are interested in attending via email at sveer@carolinahealthcenters.org
Next Meeting		Greg Bullard discussed having the next board meeting on 8/20/2018 due to senior management absences. Board approved to have meeting 8/20/2018.	August 20, 2018
Adjournment			Adjourned by consensus.
Board Chairman Greg Bullard	Electronic Signature		