

Carolina Health Centers



Meeting Minutes by:

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Board of Directors Meeting

Date: August 23, 2021

Attending Chair: Abby Banks

Board of Directors:			Staff		
Name:	Present	Absent	Name:	Present	Absent
Banks, Abby – Chairperson	X		Veer, Sue		A
Andrews, Nathan – Vice Chair	X		Simons, Locke	X	
Britt, John	X		Ferguson, Miriam	X	
Bullard, Greg,	X		Grogan, Paul	X	
Ferguson, Gail	X		Holloway, Brooke	X	
Wright, Edward Earl		A	Davis, Rachel		A
Kapetanakos, Kim	X		Mellette, Dominic	X	
Luna, Mario		A	Waters, Alyson	X	
Natvig, Deb	X				
O’Neal, Malcolm	X		Guests:		
Hutchinson, Donna	X		David McAllister,	X	
			Manley Garvin		
Bishop, Johanna	X				
Stackhouse, Mary (ex-officio)		A			

<u>Agenda Item</u>		<u>Discussion</u>	<u>Decision/Action</u>
Call to Order	Nathan Andrews	Mr. Andrews called the meeting to order at 6:01 PM	
Invocation	Greg Bullard	Mr. Bullard led with a brief invocation.	
Attendance	Alyson Waters	Quorum was confirmed.	
Presentation of Annual Independent Audit	David McAllister from Manley Garvin	Paul Grogan introduced Mr. McAllister to the board and staff. Mr. McAllister issued a clean/unmodified opinion for the financial statements as presented, Internal Controls & Compliance of Federal Grants.	The audit was unanimously approved on a motion by John Britt and second by Gail Ferguson.
Approval of Board Minutes		Approval of July 2021 Minutes.	Unanimously approved on a motion by Abby Banks and

			second by Greg Bullard.
Leadership Team Reports:			
President's Report (Monthly)	Sue Veer	Distribution only.	
Organizational Performance report	Paul Grogan	Mr. Grogan provided the Monthly Organizational Performance Report covering utilization and financial performance for the month of June. A copy of the report and attachments will be retained with the official copy of the minutes.	
CMO Report (Quarterly)	Dr. Locke Simons	Dr. Simons reviewed the Clinical Measures chart stating that most are improving, updates with peer reviews results, and risk management goals. He also mentioned COVID numbers continue to rise, immunizations continue, and covid vaccinations as condition of employment. Dr. Simons report will be retained with the official copy of the minutes.	
Distribution Only:	<ul style="list-style-type: none"> I. Quality and Population Health Measures II. Monthly RX Dashboard III. Behavioral Health Report <ul style="list-style-type: none"> i. Beckman Center for Mental Health ii. CHC Behavioral Health Coordinator's Report 		
Committee Reports:			
Executive Committee	Abby Banks	Mrs. Abby Banks gave an update on Sue's contract noting that an addendum has been executed extending the current terms until October 31, 2021. Performance reviews will be sent out to senior leaders and all board members to	By recommendation of the Executive Committee the board unanimously approved the extension of the contract.

		complete.	
Development Committee	John Britt	Mr. Britt gave an update on possible candidates to join Carolina Health Centers Board. John Britt also confirmed that all 4 members (Nathan Andrews, Greg Bullard, Gail Ferguson, and Deb Natvig) are all in favor of extending their term for 3 more years to served Carolina Health Centers Board.	By recommendation from the Development committee the board unanimously approved the nomination which will be voted on at the 2021 Annual Meeting in September.
Finance Committee	Donna Hutchinson	Mrs. Donna Hutchinson provided a recap on the finance audit, noting we have a clean report. She also stated Paul will be making revisions to the budget in the Pharmacy revenue and HR expenses that will have a minimal off setting net impact.	
Strategic Planning Committee	Deb Natvig	Retreat Schedule and Guidelines: Mrs. Deb Natvig reviewed the “What you need to know” and the weekend agenda for our meeting. She acknowledged that everything looked good, and we are set to have a great meeting at the Board Retreat.	
Discussion Action Items: Standing Agenda items			
Grassroots Advocacy Report	i. Summary included in President’s Report		
Review of Corporate Policies	None.		
Old Business	None.		
New Business	None.		
Next Meeting		Annual Meeting and September Business Meeting to be conducted in conjunction with the Strategic Planning Retreat on September 11, 2021.	
Adjournment			The board unanimously voted to adjourn on a motion by John Britt and second by Nathan Andrews.

Board Chairman Abby Banks	Electronic Signature		
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