

# Carolina Health Centers



Meeting Minutes by:

Alyson Waters

Phone: 864-388-0301

Fax: 864-388-0648

E-mail:

awaters@carolinahealthcenters.org

## Board of Directors Meeting

Date: August 20, 2018

Attending Chair: Gregory Bullard

<b>Board of Directors:</b>			<b>Staff</b>		
Name:	Present	Absent	Name:	Present	Absent
Andrews, Nathan	X				
Banks, Abby	X		Rachel Davis	X	
Britt, John		A	Miriam Ferguson		A
Bullard, Greg, Chairperson	X		Paul Grogan		A
Ferguson, Gail	X		Brooke Holloway	X	
Kapetanakos, Kim		A	Dom Mellette	X	
Luna, Mario	X		Locke Simons	X	
Natvig, Deb	X		Sue Veer	X	
O'Neal, Malcolm	X				
Ridgely, Walter	X		<b>Guests:</b>		
Stackhouse, Mary		A			
Wright, Edward Earl	X				

<b>Agenda Item</b>		<b>Discussion</b>	<b>Decision/Action</b>
Call to Order	Greg Bullard		
Invocation	Locke Simons, MD		
Attendance	Alyson Waters	Quorum was confirmed.	
Approval of Board Minutes		The July 23, 2018 minutes were presented for approval.	July minutes were unanimously approved on a motion by Ridgely/O'Neal
<b>Leadership Team Reports:</b>			
Organizational Performance	Paul Grogan (presented by Sue Veer)	Sue veer presented an overview of the performance statistics for the month of August. The presentation slides will be retained with the official copy of the minutes.	
Quarterly Chief Medical Officer Report	Dr. Locke Simons	Dr. Simons presented the quarterly CMO report including the regular summary of clinical performance measures. Other items included: - Announcement of unexpected and	

		<p>imminent provider vacancy at Ware Shoals Family Practice due to the early retirement of Dr. Darby Pendergrass;</p> <ul style="list-style-type: none"> <li>- Announcement that Risk management Committee Meeting is scheduled for 9/18/18; and</li> <li>- A review of the Peer review results for FY2018.</li> </ul>	
		<p><u>Action item # 1:</u> Dr. Simons requested full privileges for Ms. Kristal Pitts contingent upon his final verification of her successful completion of her training program, receipt of state licensure, and board certification in family medicine.</p>	<p>The motion was made by Malcolm O’Neal and seconded by Nathan Andrews. By unanimous vote, the credentialing &amp; privileging of Kristal Pitts was approved by the board.</p>
		<p><u>Action item # 2:</u> Dr. Simons attested to the credentials of Dr. Mark Orgel, a locum tenens provider for LC4, and requested board approval for privileges</p>	<p>Gail Ferguson made a motion and it was seconded by Greg Bullard and unanimously approved by the board.</p>
2018 Employee Satisfaction Survey	Rachel Davis	<p>A 52-question Employee Satisfaction Survey was conducted with an 85% response rate. Rachel Davis provided the following preliminary observations:</p> <ul style="list-style-type: none"> <li>- 92.72% Agree or Strongly Agree they are proud to work for CHC.</li> <li>- 87% saw themselves still working at CHC a year from now.</li> <li>- 98.51% Rated their Work/Life Balance Average to Excellent</li> </ul> <p>A full report will be presented to the Board once the Leadership Team has conducted their review.</p>	
Monthly President’s Report	Sue Veer	<p>Sue Veer provided her monthly report highlighting the following:</p> <ul style="list-style-type: none"> <li>- 340B pricing program continues to be a primary legislative and policy focus.</li> <li>- An independent audit of CHC’s pharmacy was completed with recommendation in three areas, which the Pharmacy Oversight Committee will be evaluating and responding to.</li> <li>- Leadership Team has implemented a focused and proactive provider recruitment strategy that will be administratively supported by HR and CHC’s Credentialing and Contract Management Specialist.</li> </ul> <p>The full written report and supporting slides</p>	

		will be retained with the official copy of the minutes.	
	For Distribution Only	<ul style="list-style-type: none"> <li>Pharmacy Dashboard</li> </ul>	
<b>Committee Reports:</b>			
Executive Committee	Greg Bullard	No report.	
Finance Committee	Walter Ridgely	No report.	
Development Committee	Malcolm O'Neal	No report.	
Strategic Planning Committee –	Deborah Natvig	Deb Natvig reported that the Committee met prior to the full board meeting and reviewed the most current progress report. She requested that the regular updates be placed on the board portal for ongoing reference.	Rachel Davis will establish a Strategic Plan link on the board portal to which the updates will be posted.
<b>Discussion/Action Items:</b>			
Standing Agenda Items	Grassroots Advocacy Report	Included in President's report. Rachel Davis continues to represent CHC on both the National and State Advocacy Networks. Rachel noted that CHC continues to have a high response rate when Calls to Action are issued on policy issues.	
Old Business		Sue noted that the early registration window for the South Carolina Primary Health Care Annual Conference and Health Center Board Governance Training will close on Tuesday, August 21, 2018. Several board members indicated their interest in attending.	Sue will send out last call for participants and arrange for registrations and room reservations.
New Business		Abby Banks made the observation that, given the expansion of the parking lot at TCC there remains a limited number of handicapped spaces and suggested that at least one additional space be added.	Sue will share the observation with the COO and Facilities Manager to determine feasibility of adding handicapped parking capacity.
Executive Session		Executive Session was requested to discuss the process for the annual CEO performance evaluation.	<p>The board went into Executive Session on a unanimous vote following a motion by Andrews/Natvig.</p> <p>The board came out of Executive Session on a unanimous vote on a motion by Ridgely/O'Neal.</p> <p>No action was taken in Executive Session</p>

			requiring ratification.
Next Meeting		The next regular meeting of the Board of Directors for Carolina Health Centers will be held on Monday, September 25, 2018 at which time the auditors will make their presentation of the annual audit.	
Adjournment			The board unanimously voted to adjourn on a motion by Andrews/Ridgely.
Board Chairman Greg Bullard	Electronic Signature		