

Carolina Health Centers



Meeting Minutes by:

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Board of Directors Meeting

Date: September 29, 2025

Attending Chair: Abby Banks

Board of Directors:			Staff		
Name:	Present	Absent	Name:	Present	Absent
Banks, Abby – Chairperson	X		Simons, Locke	X	
Britt, John – Vice Chair	X		Ferguson, Miriam	X	
Brown, Rodriguis	X		Mellette, Dominic	X	
Bullard, Greg (ex-officio)	X		Clem, Chris	X	
Ferguson, Gail	X		Fabiyi, Yomi	X	
Gale, Julian	X		Manner, Rachel	X	
Jennings, Sojourner		X	Waters, Alyson	X	
Kapetanakos, Kimberly	X				
Luna, Mario	X		Guests:		
O’Neal, Malcolm	X		McAllister, David	X	
Otabor, David	X				
Ramage, Bonnie (Boo)	X				

<u>Agenda Item</u>		<u>Discussion</u>	<u>Decision/Action</u>
Call to Order	Abby Banks	Ms. Banks called the meeting to order at 6:20PM	
Attendance	Alyson Waters	The quorum was confirmed.	
Approval of Board Minutes		Approval of August 2025 Meeting Minutes.	The board unanimously approved the August 2025 minutes on a motion made by Malcolm O’Neal and second by David Otabor.

Leadership Team Reports:

Interim CEO Report (Monthly)	Miriam Ferguson, COO	Miriam Ferguson gave a monthly update on the following. External Updates – Rural Health transformation funding the State has applied for funding, CMS extending telehealth flexibilities for FQHC’s,	
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		<p>engaging a Grant writer, State 340B legislation may get stalled.</p> <p>CHC News – Yomi and Chris were featured in the Health Center Happenings</p> <p>A legislative Committee was formed, the team (Rachel Manner, Chris Clem, Rudy Williams, Dominic Mellette and Miriam Ferguson).</p> <p>Miriam and Chris met with Dr. Matthew Logan, Self Regional’s CEO and the Chief Financial Officer to collaborate opportunities and strategic alignment.</p> <p>Miriam announced that Sue Veer was recognized through SCPHCA and NACHC.</p> <p>A copy of the full report will be retained with the official copy of the minutes.</p>	
<p>Organizational Performance Report (Monthly)</p>	<p>Chris Clem, CPA</p>	<p>CFO, Chris Clem presented his monthly report with informing the board of the Government shutdown, NACHC advised by HRSA will be able to draw down more monies with No roadblocks. Medicaid/Medicare will continue.</p> <p>He also reviewed the Family/Pediatrics Visits, Patient Care Revenue, Rxs Filled, AR days, Operating days of Cash on Hand, Total Revenue, Expenses driving up because August was a three-pay month, closing cost for Laurens project, and HR Consulting fees. CHC’s YTD for August, Actual vs Budget vs PY were all up. Chris went over allocating site budgets and why this is necessary for monitoring fundings in/out.</p> <p>*Announced the naming of the new site in memory of Sue Veer.</p> <p>A copy of the full report will be retained with the official copy of the</p>	

		minutes.	
CMO Report (Monthly)	Dr. Locke Simons	<p>Dr. Simons presented the monthly Clinical Measures(flu shot season), with Risk Management we are meeting our goals, Visits by Behavioral Health staff(hoping to increase with additional staff coming on, QI minutes and goals were reviewed.</p> <p>Action Item: CME Time & Reimbursement Policy, Changes:</p> <ul style="list-style-type: none"> • In June CHC increased the annual reimbursement from \$2,000 to \$3,000. • Included BH/Pharmacist. <p>A copy of the full report will be retained with the official copy of the minutes.</p>	The Time & Attendance Policy was unanimously approved on a motion by John Britt and second by Daid Otabor.
CHRO Report Compliance (Quarterly Report)	Yomi Fabiyi	<p>Mr. Fabiyi reviewed the following HR Compliance:</p> <ul style="list-style-type: none"> • Priority Items; highlighting the HR Structure, Policies, FMLA, Employee Investigation/Complaints, Disciplinary/Termination reporting & EEO-1 reporting. • Secondary Items; Job Descriptions, recruiting, background checks, HR metrics, Employee File retention. • OSHA Reporting, a NEW Risk Manager will be taking over the reporting and Yomi will be sitting down with her to make sure we are complaint moving forward. • Contracted with Salary.com to assist with employee salary range of pay. 	
Distribution Only:	<ol style="list-style-type: none"> I. Quality and Population Health Measures II. Monthly RX Dashboard III. Behavioral Health Reports 		

Committee Reports:			
Executive Committee	Abby Banks	No Report.	
Development and Advocacy Committee	David Otabor	Included in the Standing Agenda Items.	
Finance Committee	Boo Ramage	Mrs. Ramage announced we do not need to file an extension of 990 Electronically.	
Strategic and Program Planning Committee	Julian Gale	No Report.	
Discussion Action Items: Standing Agenda items			
Development, Communications, And Grassroots Advocacy Report	Rachel Manner	<p>Rachel Manner reviewed the Board of Conflict-of-Interest Declarations with the board and distributed for board member signatures.</p> <p>Mrs. Manner presented the following;</p> <ul style="list-style-type: none"> • Community Health Work being done by Shantate Morton with Family Panning(ChooseWell), Nutrition Initiative(Food is Medicine), CAC Renewal, Kayla's work with SCThrive, and Improved Website Translation. • Marketing & Media, Exam room Bullentin Project is completed, Peds campaign reached 78,000 people, Podcast reached 3000 view/listen. • Reviewed Events coming up in multiple departments. • Advocacy; Federal/State Priorities, Local/Community Priorities host visits and Board Role. 	All signed copies were collected by Rachel Manner.
Review of Corporate Policies	No policies to review.		
Old Business	No Report.		
New Business	No Report.		

Next Meeting		The next regular meeting of the Board of Directors for Carolina Health Centers will be on October 27, 2025 .	
Adjournment			
Board Chairman Abby Banks	Electronic Signature		