

Carolina Health Centers



Meeting Minutes by:

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Annual Board of Directors Meeting

Date: September 29, 2025

Attending Chair: Abby Banks

Board of Directors:			Staff		
Name:	Present	Absent	Name:	Present	Absent
Banks, Abby – Chairperson	X		Simons, Locke	X	
Britt, John – Vice Chair	X		Ferguson, Miriam	X	
Brown, Rodriguis	X		Mellette, Dominic	X	
Bullard, Greg (ex-officio)	X		Clem, Chris	X	
Ferguson, Gail	X		Fabiyi, Yomi	X	
Gale, Julian	X		Manner, Rachel	X	
Jennings, Sojourner		A	Waters, Alyson	X	
Kapetanakos, Kimberly	X				
Luna, Mario	X				
O’Neal, Malcolm	X		Guests:		
Otabor, David	X		McAllister, David	X	
Ramage, Bonnie (Boo)	X				

<u>Agenda Item</u>		<u>Discussion</u>	<u>Decision/Action</u>
Call to Order	Abby Banks	Mrs. Banks called the meeting to order at 6:06PM	
Invocation	John Britt	Mr. Britt led with a brief invocation.	
Attendance	Alyson Waters	Quorum was confirmed.	
Audit Report	Manley Garvin David McAllister	Mr. McAllister presented a summary of the Audit report. David reported an unmodified/clean option for the Financial Audit. There were NO findings on the internal control process. Then the Single (Michev/HRSA) audit there were no findings and CHC was issued an unmodified/clean option. Year end board report,	The Finance Committee recommends for approval of the audit as presented and distributed. This was second by David Otabor and unanimously approved by the board.
Seating of the	a. Nominations –	All seating nominations were	The nominations were

2025-27 Board of Directors	<p>Advocacy and Board Development Committee Chair, David Otabor</p> <p>b. Call the Question – Chair, Abby Banks</p>	presented at the September meeting.	ratified and all candidates elected to additional 2-year term on a motion by John Britt and second by Malcolm O’Neal.
Election of Officers for 2025-27 Terms of Office	<p>a. Chair</p> <p>b. Vice Chair</p>	Both Chair and Vice Chair positions were presented to the board for Mrs. Banks and Mr. Britt to be elected to remain in their officer positions for the 2025 – 2027 term.	Both elections were approved on a motion by Boo Ramage and second by Malcolm O’Neal.
Member Term Extensions to 2028	<p>a. Abby Banks</p> <p>b. Kimberly Kapatnakos</p> <p>c. Rodriguis Brown</p>	All term extensions were presented for Abby Banks, Kimberly Kapatnakos and Rodriguis Brown at the September meeting.	All extensions to 2028 were ratified, and the members were approved for an extension of their term on a motion by Malcolm O’Neal and second by Gail Ferguson.
Board Conflict of Interest Declarations	Rachel Manner	Mrs. Manner distributed the forms at the September meeting and reviewed the Board of Conflict of Interest.	All forms were signed by board members and collected by Rachel Manner.
Adjournment			The board unanimously voted to adjourn on a motion by John Britt and second by Malcolm O’Neal.
Board Chairman Abby Banks	Electronic Signature		