

# Carolina Health Centers



Meeting Minutes by:

Takeria Jones

Phone: 864-388-0301

Fax: 864-388-0648

E-mail:

tjones@carolinahealthcenters.org

## Board of Directors Meeting

Date: July 28th, 2025

Attending Chair: Abby Banks

<b>Board of Directors:</b>			<b>Staff</b>		
Name:	Present	Absent	Name:	Present	Absent
Banks, Abby – Chairperson	X		Veer, Sue		X
Britt, John – Vice Chair	X		Simons, Locke	X	
Brown, Rodriguis	X		Ferguson, Miriam	X	
Bullard, Greg (ex-officio)	X		Mellette, Dominic	X	
Ferguson, Gail		X	Clem, Chris	X	
Gale, Julian	X		Fabiyi, Yomi	X	
Jennings, Sojourner	X		Manner, Rachel	X	
Kapetanakos, Kimberly		X	Jones, Takeria	X	
Luna, Mario	X				
O’Neal, Malcolm	X		<b>Guests:</b>		
Otabor, David	X				
Ramage, Bonnie (Boo)	X				

<u>Agenda Item</u>		<u>Discussion</u>	<u>Decision/Action</u>
Call to Order	Abby Banks	Ms. Banks called the meeting to order at 6:00pm	
Invocation	John Britt	lead with a brief invocation.	
Attendance	Takeria Jones	The quorum was confirmed.	
Approval of Board Minutes		Approval of June 2025 Meeting Minutes.	The motion to approve the June 2025 Minutes was made by John Britt. The board unanimously voted to approve the motion.

### **Leadership Team Reports:**

Acting CEO Report	Miriam Ferguson, COO	With Ms. Sue Veer absence, Miriam Ferguson is now the Acting CEO of Carolina Health Centers. She provided a summary of CHC news.  <b>DC Updates</b>	<b>Action Item:</b> Miriam Ferguson is seeking approval to extend her role as the Acting CEO and Federal Grant Project
-------------------	----------------------	---	---

		<ul style="list-style-type: none"> <li>• Matt Buckham, the Chief of Staff at HHS, has co-founded the group responsible for creating the “DEI Watchlist”.</li> <li>• Physician payments and extending the telehealth flexibilities for FQHC have been updated.</li> <li>• The FY26 budget for Section 330 NOA is maintaining flat funding.</li> <li>• Our Chief Pharmacy Officer, Dominic Mellette, will be addressing the policies and procedures to be developed to provide reduced pricing for low-income patients. Due to the Executive Order, requirements must be implemented for insulin and EpiPen pricing.</li> <li>• The next government shutdown is possibly September 30, 2025.</li> </ul> <p style="text-align: center;"><b>CHC News</b></p> <ul style="list-style-type: none"> <li>• Our new CFO, Chris Clem, has completed and visited all CHC sites.</li> <li>• Our new CHRO, Yomi Fabiyi, has completed his third week here at CHC.</li> <li>• Gwen Johnson, McCormick Family Practice Patient Service Representative, sadly passed away on Saturday, July 19, 2025. She dedicated 25 years of her services to Carolina Health Centers and will be dearly missed</li> </ul> <p>A copy of the full report will be retained with the official copy of the minutes.</p>	<p>Director for Carolina Health Centers.</p> <p>The motion to approve the role extension was made by John Britt and seconded by Malcolm O’Neal. The board unanimously voted to approve the motion.</p>
<p>Organizational Performance Report <b>(Monthly)</b></p>	<p>Chris Clem, CPA</p>	<p>Chris Clem provided the monthly Organizational Performance Report by covering the Total Encounters, Average Visits, Collections, Days in Total Accounts Receivable, Prescriptions Filed, FQHC Vs. Retail, Profit/Loss, and Cash on Hand.</p> <ul style="list-style-type: none"> <li>• Chris Clem has updated the</li> </ul>	

		<p>Profit &amp; Loss YTD Summary to now the Profit &amp; Loss Previous Year Comparison. The reports are more accurate, as the previous reports would be inaccurate due to no pharmacy or patient revenues recorded.</p> <p>A copy of the full report will be retained with the official copy of the minutes.</p>	
<p>CMO Report <b>(Monthly)</b></p>	<p>Dr. Locke Simons</p>	<p>Dr. Simons has presented the board with his monthly CMO Report.</p> <ul style="list-style-type: none"> <li>• The quality metrics overall are improving, except for mammograms.</li> <li>• The QI June Minutes have submitted. The QI Committee next meeting is on August 26th. The Outgoing outcomes are: <ul style="list-style-type: none"> <li>○ Roster management (PCP Panels)</li> <li>○ Flu shot initiative for Fall.</li> <li>○ Provider Enhancement Program</li> </ul> </li> <li>• The RM June Minutes has been submitted. The Risk Management Committee next meeting is on August 19<sup>th</sup>. The Interim Chief Compliance Officer, Bonnie Lee, will be running these meetings soon. The outcomes are: <ul style="list-style-type: none"> <li>○ Labels for sample meds</li> <li>○ Colorectal cancer screening and review of workflows</li> <li>○ Implementing an electronic incident report system. Dr. Simons presented the board with the new layout of the reporting system.</li> <li>○ All Risk Management</li> </ul> </li> </ul>	<p><b>Action Items:</b></p> <p><b>#1</b> – Dr. Locke Simons is seeking appointment and granting of privileges for the providers listed below:</p> <ul style="list-style-type: none"> <li>• Melissa Senf, FNP – RSFP – half time.</li> <li>• Emily Askew Robbins, PNP – TCC.</li> <li>• Natasha Bonaparte, LMSW – internal transfer – UFP and PFHC.</li> <li>• Kristan McCrary, peer support specialist – UFP.</li> </ul> <p>The motion to approve the granting of privileges was made by Malcolm O’Neal and seconded by David O. The board unanimously voted to approve the motion.</p> <p><b>#2</b> – Dr. Simons is seeking board approval for the Risk Management Plan for 2025.</p>

		<p>goals have been met.</p> <ul style="list-style-type: none"> <li>• The Risk Management Plans has had major edits, such as updating positions and grammatical changes. The RM Plan includes: <ul style="list-style-type: none"> <li>○ Corporate Risk Management Program</li> <li>○ Risk Management Committee</li> <li>○ Risk Control</li> <li>○ Reporting of Incidents</li> <li>○ Adverse Drug Reaction</li> <li>○ Infection and Exposure Control</li> <li>○ Handling Hazardous Waste</li> <li>○ Accident, Injury or Illness Report</li> <li>○ Patient's Rights</li> <li>○ Customer Grievance</li> </ul> </li> </ul> <p>A copy of the full report will be retained with the official copy of the minutes.</p>	<p>Motion to approve the 2025 Risk Management Plan has been approved by Malcolm O'Neal and seconded by Sojourner Jennings.</p> <p>The motion to approve the 2025 Risk Management Plan was made by Malcolm O'Neal and seconded by Sojourner Jennings. The board unanimously voted to approve the motion.</p>
Quarterly Report: Human Resources Department	Yomi Fabiyi, CHRO	This portion of minutes has been deferred.	
<b>Distribution Only:</b>	<ol style="list-style-type: none"> <li>I. President's Report</li> <li>II. Quality and Population Health Measures</li> <li>III. Monthly RX Dashboard</li> </ol>		
<b><u>Committee Reports:</u></b>			
Executive Committee	Abby Banks	No Report.	
Development and Advocacy Committee	David Otabor	Included in the Standing Agenda Items.	
Finance Committee	Boo Ramage	No Report	
Strategic and Program Planning Committee	Julian Gale	No Report.	

<b>Discussion Action Items: Standing Agenda items</b>			
Development, Communications, And Grassroots Advocacy Report	Rachel Manner	<ul style="list-style-type: none"> <li>• Mrs. Manner attended the SCPHCA Conference. Ms. Veer asked her to be her proxy for this conference.</li> <li>• Multiple departments have attended and did outreach events throughout the company. Events included: <ul style="list-style-type: none"> <li>○ Rock the block – Calhoun Falls.</li> <li>○ Festival of Discovery BBQ Festival – Greenwood.</li> </ul> </li> <li>• Mrs. Manner informed the board of the new updated Healthcare Governance Page on Board Portal.</li> <li>• The Ceremonial Groundbreaking for the new Hometown Pediatrics &amp; Carolina Community Pharmacy is on Thursday, August 7<sup>th</sup>. Government officials and congressmen will be in attendance and Mrs. Manner encourages the board to attend this groundbreaking.</li> </ul>	
Review of Corporate Policies	No Report.		
Old Business	No Report.		
New Business	No Report.		
Next Meeting	August 26th, 2025	The next regular meeting of the Board of Directors for Carolina Health Centers will be on Monday, August 26, 2025, at 6pm.	
Adjournment			The board unanimously voted to adjourn on a motion by Boo Ramage seconded by John Britt.
Board Chairman Abby Banks	Electronic Signature		