

Carolina Health Centers



Meeting Minutes by:

Alyson Waters

Phone: 864-388-0301

Fax: 864-388-0648

E-mail:

awaters@carolinahealthcenters.org

Board of Directors Meeting

Date: October 26, 2020

Attending Chair: Greg Bullard

Board of Directors:			Staff		
Name:	Present	Absent	Name:	Present	Absent
Andrews, Nathan	X		Veer, Sue	X	
Banks, Abby	X		Simons, Locke	X	
Britt, John	X		Ferguson, Miriam	X	
Bullard, Greg, Chairperson	X		Grogan, Paul	X	
Ferguson, Gail	X		Holloway, Brooke	X	
Wright, Edward Earl		A	Davis, Rachel	X	
Kapetanakos, Kim	X		Mellette, Dominic	X	
Luna, Mario	X		Waters, Alyson	X	
Natvig, Deb	X				
O'Neal, Malcolm	X		Guests:		
Hutchinson, Donna	X		Georgia Deal	X	
Stackhouse, Mary (ex-officio)		A			

<u>Agenda Item</u>		<u>Discussion</u>	<u>Decision/Action</u>
Call to Order	Greg Bullard	Mr. Bullard called the meeting to order at 5:03 PM	
Invocation	Locke Simons	Mr. Bullard led with a brief invocation.	
Attendance	Alyson Waters	Quorum was confirmed.	
Approval of Board Minutes		Approval of the September 2020 Minutes.	Minutes were approved on a motion by John Britt and second by Gail Ferguson.
President's Report (Monthly)	Sue Veer	<p>Sue provided her monthly report noting the following advocacy priorities:</p> <ul style="list-style-type: none"> Protecting the 340B Program remains at the top of the advocacy agenda. Health Center Funding remains a priority but no movement is likely until after the election. <p>Sue provided updates in each of the following domains:</p> <ul style="list-style-type: none"> Leadership and Staff Development 	

		<ul style="list-style-type: none"> • Operational Updates for: <ul style="list-style-type: none"> ○ Department of Pediatrics ○ Department of Family Medicine ○ Department of Pharmacy ○ Integrated Behavioral Health • External Partnerships and Affiliations • Consulting Activities <p>Sue also gave an update on Board Development activities, noting that 4 potential board candidates have been submitted by staff from Hometown Pediatrics, Calhoun Falls Family Practice, and Saluda Family Practice. One candidate has been ruled out.</p> <p>A copy of the full presentation will be maintained with the official minutes.</p>	
Organizational Performance report	Paul Grogan	Mr. Grogan provided the regular monthly Organizational Performance Report covering utilization and finances. A copy of his report will be maintained with the official minutes.	
CMO Repot	Dr. Locke Simons	Dr. Simons provided the monthly CMP Report covering the following areas: <ul style="list-style-type: none"> • Recruitment and Staffing • Quality/Population Health • Quality Measures – noted general improvement with the exception of 2 year old vaccination rates & Breast Cancer Screening Rates • Risk Management A copy of Dr. Simons report will be retained with the official minutes. 	
	Miriam Ferguson	<p>Miriam Ferguson provided a quarterly report from the Operations Division noting the following:</p> <ul style="list-style-type: none"> • Information Technology is transitioning the organization to Office 365, which is cloud based and will facilitate collaborative group work. • Facilities: <ul style="list-style-type: none"> ○ Modular unit at HTP almost ready with UV lights installed on our heating and cooling systems. ○ Evaluating a sick triage area for Uptown Family Practice. • Covid 19 Operational Response <ul style="list-style-type: none"> ○ running mobile testing sites on Wednesdays in partnership with Edith Childs, DHEC, Emergency Management, and National Guard 	

		<ul style="list-style-type: none"> ○ Employee Health Coordinator has been added and is managing inventory and serving as staff resource ○ Employee sickness due to COVID is down a bit ○ When mask are worn appropriately in the office, we are not seeing the spread of COVID to other employees. 	
Annual Report on Early Childhood Services	Georgia Deal	Ms. Deal gave a very comprehensive Annual Report on the 4 defined program areas, as well as the general family support provided. She provided statistics on each program and status of funding. A copy of the report will be maintained with the official minutes.	
Distribution Only:		<ul style="list-style-type: none"> ● Quality and Population Health Measures ● Monthly RX Dashboard ● Behavioral Health Reports <ul style="list-style-type: none"> ○ Beckman Center for Mental Health ○ CHC Behavioral Health Coordinator's Report 	
Executive Committee		No Report.	
Development Committee		No Report.	
Finance Committee	Malcom O'Neal	Holiday staff bonus pay – On a recommendation by the finance committee, we are seeking approval for \$1,000 per staff bonus.	The recommendation was unanimously approved by the full board.
Strategic Planning Committee		No Report.	
Grassroots Advocacy Report	Summary included in President's Report		
Review of Corporate Policies	No Policies for review		
Old Business	None		
New Business	None		
Executive Session		Two items discussed: <ul style="list-style-type: none"> ● Status of legal action ● CEO Performance Goals 	Went into Executive Session on a motion by John Britt and

			<p>second by Mario Luna.</p> <p>Came out of E.S. on a motion by Deb Natvig and second by Gail Ferguson.</p> <p>Nothing to ratify.</p>
Next Meeting		The next regular meeting of the Board of Directors for Carolina Health Centers will be held Nov. 23, 2020 via Zoom.	
Adjournment			The board unanimously voted to adjourn on a motion by Donna Hutchinson and seconded by Malcolm O'Neal.
Board Chairman Greg Bullard	Electronic Signature		