

Carolina Health Centers



Meeting Minutes by:

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Board of Directors Meeting

Date: January 27th, 2025

Attending Chair: Abby Banks

Board of Directors:			Staff		
Name:	Present	Absent	Name:	Present	Absent
Banks, Abby – Chairperson	X		Veer, Sue	X	
Bishop, Johanna	X		Simons, Locke	X	
Britt, John – Vice Chair	X		Ferguson, Miriam	X	
Brown, Rodriguis	X		Grogan, Paul	X	
Ferguson, Gail	X		Holloway, Brooke	X	
Gale, Julian	X		Mellette, Dominic	X	
Jennings, Sojourner		X	Manner, Rachel	X	
Kapetanacos, Kimberly	X		Jones, Takeria	X	
Luna, Mario	X				
O’Neal, Malcolm	X		Guests:		
Otabor, David		X	Williams, Rudy	X	
Ramage, Bonnie (Boo)	X				
Bullard, Greg (ex-officio)		X			

<u>Agenda Item</u>		<u>Discussion</u>	<u>Decision/Action</u>
Call to Order	Abby Banks	Ms. Banks called the meeting to order at 6:00pm	
Invocation	John Britt	Mr. Britt led with a brief invocation.	
Attendance	Takeria Jones	The quorum was confirmed.	
Approval of Board Minutes		Approval of December 2024 Meeting Minutes.	Unanimously approved on a motion by John Britt and seconded by Malcolm O’Neal.

Leadership Team Reports:

President’s Report (Monthly)	Sue Veer	Ms. Veer started off her monthly report by discussing the new challenges coming within the first 100 days of the new administration.	
		Advocacy & Health Policy Federal &	

		<p><u>Federal:</u></p> <ul style="list-style-type: none"> • Health agencies have frozen all non-emergency external communications. • Leadership and Management are working on adapting to policy initiatives of the new Administration. • Several CHC Leadership members will attend the NACHC Policy and Issues Forum with Hill visits on February 8th. Messaging will be on the value of health centers for patients and the economic impact of improved health outcomes. <p><u>State Focus:</u></p> <ul style="list-style-type: none"> • Rachel Manner and Sue Veer attended the SCPHCA State Policy and Issues Forum and provided a brief summary of the meetings. <p><u>Strategic & Operational Updates</u></p> <ul style="list-style-type: none"> • The Development and Corporate Compliance division of the Administrative Office have moved to the annex space called Phoenix Suite. • The Administrative Office is currently renovating the space due to growth within the company. <p><u>External Partnerships, Affiliations, and Civic Activities</u></p> <ul style="list-style-type: none"> • The CHC team will attend the OCHIN Annual Learning Forum. • Ms. Veer is currently attending CIMS Annual Meeting in Columbia, SC. <p>A copy of the full report will be retained with the official copy of the minutes.</p>	
Organizational Performance Report	Paul Grogan	Mr. Grogan provided the Organizational Performance Report covering the following metrics: Total Encounters, Average Visits, Collections, Days in Total Accounts Receivable, Prescriptions Filled, FQHC Vs. Retail, Profit/Loss, and Cash on Hand. The following were notable	<p><u>Action Item:</u></p> <p>Mr. Grogan is seeking approval of the January 2025 Fee Analysis and G Code Fee Establishment Increases.</p>

		<p>observations:</p> <ul style="list-style-type: none"> • Pediatrics visits have decreased. • Cash on hand decreased in November 2024. • The Pharmacy Retail budget has exceeded in November 2024. • Cost have increased due to vaccines lost (Hurricane Helene). • The Finance Committee will discuss sliding fees in February. <p>A copy of the full report will be retained with the official copy of the minutes.</p>	<p>The January 2025 Fee Analysis and G Code Fee Establishment Increases were approved on a motion by Malcolm O’Neal and seconded by Boo Ramage.</p>
CMO Report	Dr. Locke Simons	<p>Dr. Simons provided the monthly CMO Report covering the following items:</p> <ul style="list-style-type: none"> • The Quality metrics are improving for the most part. The diabetic kidney screening has a moderate, possibly due to a reporting issue. • The QI Committee last meeting was on December 31, next meeting is on February 25. • Risk Management Committee last meeting was on December 17, next meeting is on February 18. • The improved training completion rate is now 98.8% YTD, the highest to date! • FACKTOR is working with CHC to investigate the risk management goals and needs. • The Behavioral Health Department has growth significantly, due to the BH grant funded positions. • BH are receiving an influx of referrals as well from other health agencies. <p>A copy of the full report will be retained with the official copy of the minutes.</p>	<p>Action Item:</p> <p>Dr. Simons is seeking appointment and granting of privileges for Joseph “Nate” Brant, LISW-CP – new Mental Health Counselor at Saluda Family Practice and Ridge Spring Family Practice.</p> <p>The appointment and granting of privileges Joseph “Nate” Brant were approved on a motion by Julian Gale and seconded by Malcolm O’Neal.</p>
Quarterly Report: Department of Pharmacy	Dominic Mellette, PharmD	<p>Dr. Mellette presented his quarterly report by explaining the trending 340B news:</p> <ul style="list-style-type: none"> • The SUSTAIN Act has yet to be introduced. • Manufacturers continue to 	

		<p>tighten restrictions on contract pharmacies.</p> <ul style="list-style-type: none"> ○ Thirty-seven manufacturers are opposing restrictions on contract pharmacies. ○ A possible SC Bill could protect contact pharmacies. <ul style="list-style-type: none"> ● Five drug makers are currently suing HSRA over proposed 340B rebate models. <ul style="list-style-type: none"> ○ Johnson & Johnson are preposing the rebate model. This would mean that patients would pay the retail price (no discount), then we would receive a rebate. ○ \$3 million > \$14 million for pharmacy costs under the rebate model (estimate costs) ○ HSRA is currently fighting this rebate model. Johnson & Johnson came back down, then came back and sued HSRA. <p><u>Focus on CHC Pharmacies:</u></p> <ul style="list-style-type: none"> ● Working with Lisa Gilmer, Revenue Cycle Manager, for Medicare part B. ● The Carolina Community Pharmacy – Village Call Center is now up and running! This is to help boost productivity and streamline services for our patients. ● Planning on rolling out vaccine service at our pharmacies this year. ● Currently at the final design phases for our Laurens pharmacy project. Dr. Mellette also noted that curbside and drive-thru pickup will be available at the new pharmacy location. ● Dr. Mellette, alongside Amy Satterwhite, Pharmacy Operations Manager, and Kim 	
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		<p>Anderson, Financial Analyst/Project Manager, are conducting monthly 340B Lunch and Learn at all the CHC sites.</p> <ul style="list-style-type: none"> ○ They hosted their first Lunch and Learn at the Bethany Center on Thursday, January 30. The next visit will be at The Children Center in February. <p>A copy of the full report will be retained with the official copy of the minutes.</p>	
Quarterly Report: Business Development and Corporate Compliance	Brooke Holloway	<p>Mrs. Holloway presented her quarterly report with:</p> <ul style="list-style-type: none"> ● Recruitment and Retention Data <ul style="list-style-type: none"> ○ Seven separations starting from October 28, and eight separations starting from July 27. ○ Sixteen new hires from October 28, and 16 new hires from July 27. ● Human Resources <ul style="list-style-type: none"> ○ Continuing to explore Paylocity and its uses. One of them uses to conduct exit interviews through Paylocity. ○ Working to convert documents to paperless forms. ○ Working on a Supervisor Manual. ● Communications and Development <ul style="list-style-type: none"> ○ A new position has been posted, and Rachel Manner has been screening candidates. ○ CHC hosted their CREW kickoff meeting on Monday, January 6. <p>A copy of the full report will be retained with the official copy of the minutes.</p>	
Distribution Only:	i. Quality and Population Health		

	<ul style="list-style-type: none"> ii. Monthly RX Dashboard iii. Behavioral Health Reports 		
Committee Reports:			
Executive Committee	Abby Banks	<p>Mrs. Banks and Sue Veer are conferring with consultant Mee Moua on Board Capacity Building. This is to implement a board development strategy to Board practices.</p> <p>A Board Development proposal outline. has been sent out to the Executive Committee.</p>	
Development and Advocacy Committee	David Otabor	No Report.	
Finance Committee	Boo Ramage	No Report	
Strategic and Program Planning Committee	Julian Gale	No Report.	
Discussion Action Items: Standing Agenda items			
Grassroots Advocacy Report	<ul style="list-style-type: none"> ii. Information included in President's Report iii. Report on State Policy and Issues Forum and follow up site visit by Senator Verdin – Rachel Manner 	<p>Rachel Manner hosted a site visit for Senator Danny Verdin, Chair of Medical Affairs Committee and the new Director of Family Medicine, Dr. Lance Braye, join the visit. They visited Hometown Pediatrics and visited where the new pharmacy will be at.</p> <p>Rachel noted how productive the conversation was with Mr. Verdin and Dr. Braye. They discussed advocacy, 340B, Behavioral Health, and Primary Care regarding CHC involvement.</p>	
Review of Corporate Policies	No Report.		
Old Business	No Report.		
New Business	Upcoming community events – Rachel Manner	Sue Veer will be participating in Art Center 2 nd Annual Battle of the Brushes, the Greenwood Arts Center's annual fundraiser on February 8th. She has collaborated with artist	

		<p>Amber Reese for this fundraiser.</p> <p>Rachel Manner has sent out links to staff on where they can cast their vote for \$5 per vote. This money will go straight towards the Arts Center.</p>	
Next Meeting	February 17th, 2025	The Board agreed to a change in the February 2025 meeting date given the absence of the CEO and CPO. The next regular meeting of the Board of Directors for Carolina Health Centers will be held at the Inn on the Square Monday, February 17, 2025, with a virtual option on Teams.	
Adjournment			The board unanimously voted to adjourn on a motion by Malcolm O'Neal and seconded by Gail Ferguson.
Board Chairman Abby Banks	Electronic Signature		